

Shenandoah Community School District Board of Directors
Shenandoah Administrative Board Room
April 12, 2021 – 5:00 p.m.

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Van Der Vliet
 - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximized his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
4. Public Hearing – Budget FY 2022
5. Public Hearing – 2021-22 School Calendar
6. Welcome to Audience
7. Public Forum
8. Administrative Reports
 - a. Instructional Materials Purchases Tiffany Spiegel
9. Consent Agenda
 - a. Minutes
 - b. Treasurer’s Report
 - i. Account Balances
 - ii. Unspent Authorized Budget Report
 - iii. Accounts Payable

c. Personnel Requests:

Contracts 2020-21:

John Coltrain	Night Custodian	\$13.95/hr probationary
Reagan Whitehill	9 th Grade Softball	\$3,572
William Flowers	Assistant Softball	\$3,572

Contracts 2021-22:

Daniel Autry	HS Business/Technology BPA Sponsor	BA+15/Step 5
Grant Staats	HS Math HS Asst. Track	BA/Step 3

Resignations (effective end of year):

Julie Mount	.25 Business Teacher, MS Girls Basketball
-------------	---

Transfers (2021-22):

*Mallory Degase 2nd Grade to Elementary Art
*pending proper licensure

Modifications (2021-22) pending requirements are met:

Danielle Terry	BA+15 to MA
----------------	-------------

- d. Fundraising Requests
*on attached sheet

- e. Grant Requests
 - i. Tiffany Spiegel - Corner Counties Early Childhood Area Grant to assist with wages for staff for preschool after school care – grant would offset costs for family fees
- f. Graduates for May 2021 (pending all requirements are met):
*on attached sheet

10. Action Items

- a. Approve FY 2022 Budget
- b. Approve 2021-22 School Calendar
- c. Approve the 101% Budget Guarantee
- d. Approve Denise Green as 6-12 Remote Learning Coordinator with 5 Additional Contract Days for 2021-22 – MA+30/ Step 9
- e. Approve Instructional Materials Purchases
 - i. Illustrative Math & Professional Development \$30,878.72
 - ii. 95 Phonics \$14,044.80
 - iii. My Perspectives \$17,064.73
 - iv. TCI Online Student Subscription 3 Years \$11,778
- f. Approve 2021 Fremont County Fair Partnership Agreement
- g. Approve SOCS License and Service Agreement
- h. Approve PowerSchool Proposal
- i. Approve AEA Purchasing Agreement for Food, Small Wares and Ware Wash for 2021-22
- j. Approve Resolution to Join Iowa Local Government Risk Pool
- k. Approve Application and Agreement to Join the Iowa Local Government Risk Pool
- l. Approve Participation Agreement with the Iowa Local Risk Pool Commission
- m. Approve Vehicle Purchase from Doug Meyer Chevrolet
- n. Approve Middle School Signage Request
- o. Approve Final Reading of Changes to Board Policies:
 - i. 103 - Equal Educational Opportunity
 - ii. 500 - Objectives for Equal Educational Opportunities for Student
 - iii. 502.10 - Search and Seizure
 - iv. 502.10E1 - Search and Seizure Checklist
 - v. 503.1 - Student Conduct
 - vi. 503.5 - Corporal Punishment, Mechanical Restraint and Prone Restraint
 - vii. 503.6 - Physical Restraint and Seclusion of Students
 - viii. 503.6R1 - Physical Restraint and Seclusion of Students
 - ix. 503.6RE1 - Physical Restraint and Seclusion of Students
 - x. 503.6RE2 - Physical Restraint and Seclusion of Students
 - xi. 503.6RE3 - Physical Restraint and Seclusion of Students
 - xii. 507.9 - Student Special Health Services
 - xiii. 603.1 - Basic Instruction Program
 - xiv. 603.3 - Special Education
 - xv. 604.6 - Instruction at a Post-Secondary Educational Institution
 - xvi. 701.5 - Financial Records

11. Informational Items:

Next Regular Meeting – May 10, 2021 at 5:00 p.m.

12. Adjournment

Shenandoah Community School District
Minutes of the Regular Meeting of the Board of Directors – March 8, 2021
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:00 pm.

Roll Call:

Roll Call was answered by Directors Darrin Bouray, Jean Fichter, Jeff Hiser and Kathy Langley. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes. Absent was Director Adam Van Der Vliet.

Mission Statement:

The SCSD Mission Statement was read by Director Langley.

Welcome to Audience:

President Fichter welcomed everyone to the meeting.

Open Forum:

President Fichter read the rules for speaking during the open forum. There was no public comment.

Director Van Der Vliet arrived at 5:05 pm.

Administrative Reports:

MS Flex Ed:

Instructor Alisa Andrew and students Tyler and Trevor gave a presentation to the board about the middle school flex ed program. The students talked about their acellus classes, LEGO time, programming and coding. They also gave a demonstration of their LEGO Mindstorm creations.

Consent Agenda:

Approve the consent agenda to include previous minutes, the financial accounts, fundraising requests, grant requests and the payment of bills. Personnel Requests: Contracts 2020-21: Elliot Smith, HS Musical Set Director - \$1,692. Contracts 2021-22: Jenna Decker, 5th Grade – BA Step 1; Kennedy Hughes, Kindergarten – BA Step 1. Volunteer Coach: Jon Skillern, HS Track. Resignations (effective end of school year): Kathryn Freed, HS Math; Kristine Price, Elementary Art; Wendy Fry, HS Student Council. Retirement Incentive Resignations: Maria Mather, MS Associate. Modifications 2021-22: Brett Roberts, BA+30 to MA; Holly Martin MA to MA+15; Jay Soderberg, BA to BA+15; Lindsey Lundgren, BA to BA+15; Robynn Manley, BA to BA+15. Motion to approve by Director Langley, second by Director Van Der Vliet. Ayes – Bouray, Langley, Van Der Vliet, Fichter; Nays – Hiser. Motion carried 4-1.

Action Items:

Approve Second Reading on Changes to Board Policies 103, 500, 502.10, 502.10E1, 503.1, 503.5, 503.6, 503.6R1, 503.6RE1, 503.6RE2, 503.6RE3, 507.9, 603.1, 603.3, 604.6 and 701.5:

Motion to approve by Director Van Der Vliet, second by Director Bouray. Motion carried unanimously.

Set Public Hearing Date for School Calendar for April 12, 2021:

Motion to approve by Director Bouray, second by Director Van Der Vliet. Motion carried unanimously.

Set Public Hearing Date for FY 22 Budget for April 12, 2021:

Motion to approve by Director Langley, second by Director Van Der Vliet. Motion carried unanimously.

Approve Automobile Bids with Doug Meyer Chevrolet (low bid):

It was announced that the 2020 Chevy Express van from Doug Meyer Chevrolet was no longer available. Director Bouray moved to accept the bids for the 2021 Suburban for \$46,800 and the 2018 Chevy Malibu for \$17,995 with Doug Meyer Chevrolet and the bid for the 2018 Nissan 12 Passenger Van for \$30,939 with Edwards Auto Group, second by Director Langley. Ayes – Bouray, Hiser, Langley, Fichter; Nays – Van Der Vliet. Motion carried 4-1

Present Opening Proposal to SEA:

The board proposes increasing base wage by \$.10 and bus route pay by \$.50 resulting in a 1.74% increase for a total dollar amount of \$31,932.82. The board also proposes a \$.10/hour increase for returning staff and adding \$.05/hour to longevity resulting in a 2.079% increase for a total dollar amount of \$37,960.35. Motion to acknowledge proposal by Director Langley, second by Director Van Der Vliet. Motion carried unanimously.

Informational Items:

Work Session – March 22, 2021 at 5:00 pm.

Next Regular Meeting – April 12, 2021 at 5:00 pm.

Adjournment:

Motion by Director Van Der Vliet, second by Director Bouray to adjourn the meeting at 5:42 pm. Motion carried unanimously.

Board Secretary

Board President

Shenandoah Community School District
Minutes of the Special Meeting of the Board of Directors – March 8, 2021
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:44 pm.

Roll Call:

Roll Call was answered by Directors Darrin Bouray, Jean Fichter, Jeff Hiser, Kathy Langley, and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson and Board Secretary Lisa Holmes.

Motion to go into closed session:

Director Van Der Vliet moved to go into closed session as authorized by section 21.5(1)(j) of the open meetings law to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property, second by Director Bouray. Motion carried unanimously.

By general consensus, the board reconvened in open session at 6:26 p.m.

Action Item:

There was no action taken.

Adjournment:

Motion by Director Van Der Vliet, second by Director Bouray to adjourn the meeting at 6:27 pm. Motion carried unanimously.

Board Secretary

Board President

Shenandoah Community School District
Minutes of the Special Meeting of the Board of Directors – March 22, 2021
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:01 pm.

Roll Call:

Roll Call was answered by Directors Darrin Bouray, Jean Fichter, Jeff Hiser and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes. Absent was Director Kathy Langley.

Consent Agenda:

Director Langley joined via phone.

Personnel Requests: Resignations: Alexandra Cox, HS Associate – effective 3.11.21; Keegan Nelson, Assistant Speech – effective end of school year. Motion to approve by Director Van Der Vliet, second by Director Bouray. Motion carried unanimously.

Action Items:

Approve Termination of Mark Nelson, HS Custodian, for Misconduct:

Motion to approve by Director Van Der Vliet, second by Director Bouray. Motion carried unanimously.

Approve E-Rate Funding Proposal:

Director Hiser made a motion to award the Category 1 E-Rate Internet Service Contract to Swift for 5 Gbps for \$499.95 per month based on cost and that they are a local vendor instead of to ICN for 2 gig for \$1,880 which received the top number of points on the evaluation matrix and to award the Category 2 E-Rate contract to Heartland which received the top number of points on the evaluation matrix for firewall, licensing, switches and wireless for \$50,744.89, second by Director Van Der Vliet. Motion carried unanimously.

Approve CDW Technology Purchase:

The company that was awarded the technology bid for the RFP at the February board meeting is unable to fulfill the order. Director Van Der Vliet moved to accept the bid from CDW-G for \$60,902 for 200 Chromebooks, second by Director Bouray. Ayes – Bouray, Langley, Van Der Vliet, Fichter; Nays – Hiser. Motion carried 4-1.

Informational Items:

Next Regular Meeting – April 12, 2021 at 5:00 pm.

Adjournment:

Motion by Director Bouray, second by Director Van Der Vliet to adjourn the meeting at 5:14 pm. Motion carried unanimously.

Board Secretary

Board President

**Shenandoah Community School District
Minutes of the Work Session of the Board of Directors – March 22, 2021
Administration Board Room and High School**

Call to Order:

Board President Jean Fichter called the meeting to order at 5:14 pm.

Roll Call:

Roll Call was answered by Directors Darrin Bouray, Jean Fichter, Jeff Hiser, Kathy Langley (via phone) and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

Discussion Items:

FY22 Budget:

School Business Official Sherri Ruzek gave a presentation on the proposed FY22 budget and went over the Aid and Levy and the Unspent Authorized Budget Report comparing the last 5 years.

Director Langley arrived at 5:30 p.m.

Adjournment:

Motion by Director Van Der Vliet, second by Director Langley to adjourn the work session at 5:51 pm.
Motion carried unanimously.

Board Secretary

Board President

SHENANDOAH ACCOUNT BALANCES						
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
General Fund (10)						
Beg Balance Checking (FNBC)	\$1,243,866.25	\$466,578.18	\$852,317.45	\$824,301.20	\$231,088.23	\$80,716.89
Beg Balance Savings (FNBC)	\$2,724,672.11	\$2,988,864.65	\$1,639,498.51	\$1,933,687.02	\$3,408,140.38	\$3,524,091.45
Beg Balance Checking (BI)						
Beg Balance Savings (BI)						
Revenues	\$56,745.67	\$151,061.98	\$1,334,814.17	\$2,012,906.49	1,055,643.39	\$1,135,926.64
Expenditures	-\$885,669.31	-\$1,155,049.85	-\$1,068,641.91	-\$1,136,957.50	-1,091,707.89	-\$1,084,758.37
End Balance Checking (FNBC)	\$466,578.18	\$852,317.45	\$824,301.20	\$231,088.23	80,716.89	\$39,626.15
End Balance Savings (FNBC)	\$2,988,864.65	\$1,639,498.51	\$1,933,687.02	\$3,408,140.38	3,524,091.45	\$3,620,029.78
End Balance Checking (BI)						
End Balance Savings (BI)						
Total General Fund	\$3,455,442.83	\$2,491,815.96	\$2,757,988.22	\$3,639,228.61	\$3,604,808.34	\$3,659,655.93
Management Fund (22)						
Beg Balance Checking (FNBC)	\$52,351.80	\$28,509.35	\$41,251.61	\$2,071.15	\$328.10	\$20,266.95
Beg Balance Savings (FNBC)	\$1,107,944.62	\$1,117,381.14	\$870,411.28	\$965,200.14	\$1,151,476.74	\$1,161,332.77
Beg Balance Checking (BI)						
Beg Balance Savings (BI)						
Revenues Checking	\$9,453.44	\$3,042.20	\$94,790.95	\$191,276.85	\$39,198.41	\$19,539.03
Expenditures Checking	-\$23,859.37	-\$237,269.80	-\$39,182.55	-\$6,743.30	-\$9,403.53	-\$34,121.45
End Balance Checking (FNBC)	\$28,509.35	\$41,251.61	\$2,071.15	\$328.10	\$20,266.95	\$6,147.79
End Balance Savings (FNBC)	\$1,117,381.14	\$870,411.28	\$965,200.14	\$1,151,476.74	\$1,161,332.77	\$1,160,869.51
End Balance Checking (BI)						
End Balance Savings (BI)						
Total Management Fund	\$1,145,890.49	\$911,662.89	\$967,271.29	\$1,151,804.84	\$1,181,599.72	\$1,167,017.30
SAVE Fund (33)						
Beg Balance Checking (FNBC)	\$645,393.77	\$124,991.61	\$9,870.07	\$49,503.30	\$329,657.21	\$252,692.42
Beg Balance Savings (FNBC)	\$4,381,301.61	\$3,403,770.01	\$2,372,481.42	\$1,640,885.14	\$1,159,217.18	\$1,210,928.93
Beg Balance Checking (BI)						
Beg Balance Savings (BI)						
Revenues Checking	\$92,558.67	\$88,730.37	\$88,431.48	\$88,348.11	121,794.93	\$89,815.38
Expenditures Checking	-\$1,590,492.43	-\$1,235,140.50	-\$780,394.53	-\$289,862.16	-147,047.97	-\$142,562.73
End Balance Checking (FNBC)	\$124,991.61	\$9,870.07	\$49,503.30	\$329,657.21	252,692.42	\$180,212.94
End Balance Savings (FNBC)	\$3,403,770.01	\$2,372,481.42	\$1,640,885.14	\$1,159,217.18	1,210,928.93	\$1,230,661.06
End Balance Checking (BI)						
End Balance Savings (BI)						
Total SAVE Fund	\$3,528,761.62	\$2,382,351.49	\$1,690,388.44	\$1,488,874.39	\$1,463,621.35	\$1,410,874.00
PPEL Fund (36)						
Beg Balance Checking (FNBC)	\$252,708.95	\$181,353.93	\$1,250.77	\$13,312.48	\$11,272.58	\$45,879.74
Beg Balance Savings (FNBC)	\$400,663.93	\$404,628.26	\$401,655.88	\$436,790.52	\$554,558.46	\$481,471.47
Beg Balance Checking (BI)						
Beg Balance Savings (BI)						
Revenues Checking	\$4,071.99	\$2,027.97	\$65,137.27	\$132,774.84	\$26,925.20	\$163,738.20
Expenditures Checking	-\$71,462.68	-\$185,103.51	-\$17,940.92	-\$17,046.80	-\$65,405.03	-\$12,166.71
Expenditures Accts Pay						
End Balance Checking (FNBC)	\$181,353.93	\$1,250.77	\$13,312.48	\$11,272.58	\$45,879.74	\$33,725.60
End Balance Savings (FNBC)	\$404,628.26	\$401,655.88	\$436,790.52	\$554,558.46	\$481,471.47	\$645,197.10
End Balance Checking (BI)						
End Balance Savings (BI)						
Total PPEL Fund	\$585,982.19	\$402,906.65	\$450,103.00	\$565,831.04	\$527,351.21	\$678,922.70

SHENANDOAH ACCOUNT BALANCES						
ACCOUNT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
General Fund (10)						
Beg Balance Checking (FNBC)	\$39,626.15	\$28,993.61	\$529,045.92	\$128,929.26	\$0.00	\$0.00
Beg Balance Savings (FNBC)	\$3,620,029.78	\$3,414,180.19	\$2,936,010.20	\$2,936,010.20	\$0.00	\$0.00
Beg Balance Checking (BI)		\$0.00	\$1,000.02			
Beg Balance Savings (BI)		\$0.00	\$1,000.02			
Revenues	\$831,480.65	\$1,062,998.55	\$920,642.64			
Expenditures	-\$1,051,604.51	-\$1,040,102.26	-\$1,402,437.00			
End Balance Checking (FNBC)	\$28,993.61	\$529,045.92	\$128,929.26			
End Balance Savings (FNBC)	\$3,414,180.19	\$2,936,010.20	\$1,022,441.25			
End Balance Checking (BI)		\$1,000.02	\$1,008,723.22			
End Balance Savings (BI)		\$1,000.02	\$827,396.68			
Total General Fund	\$3,443,173.80	\$3,467,056.16	\$2,987,490.41	\$0.00	\$0.00	\$0.00
Management Fund (22)						
Beg Balance Checking (FNBC)	\$6,147.79	\$14,472.22	\$7,791.19	\$0.00	\$0.00	\$0.00
Beg Balance Savings (FNBC)	\$1,160,869.51	\$1,073,274.78	\$1,080,271.96	\$1,059,812.17	\$0.00	\$0.00
Beg Balance Checking (BI)						
Beg Balance Savings (BI)						
Revenues Checking	\$12,411.90	\$6,998.35	\$22,699.67			
Expenditures Checking	-\$91,682.20	-\$6,682.20	-\$33,502.11			
End Balance Checking (FNBC)	\$14,472.22	\$7,791.19	\$0.00			
End Balance Savings (FNBC)	\$1,073,274.78	\$1,080,271.96	\$1,059,812.17			
End Balance Checking (BI)			\$3,937.14			
End Balance Savings (BI)			\$13,511.40			
Total Management Fund	\$1,087,747.00	\$1,088,063.15	\$1,077,260.71	\$0.00	\$0.00	\$0.00
SAVE Fund (33)						
Beg Balance Checking (FNBC)	\$180,212.94	\$118,603.99	\$84,322.89	\$57,542.21	\$0.00	\$0.00
Beg Balance Savings (FNBC)	\$1,230,661.06	\$1,250,390.42	\$1,184,607.43	\$1,070,160.88	\$0.00	\$0.00
Beg Balance Checking (BI)						
Beg Balance Savings (BI)						
Revenues Checking	\$89,799.73	\$1,168.62	\$151,172.75			
Expenditures Checking	-\$89,799.73	-\$101,232.71	-\$215,386.40			
End Balance Checking (FNBC)	\$118,603.99	\$84,322.89	\$57,542.21			
End Balance Savings (FNBC)	\$1,250,390.42	\$1,184,607.43	\$1,070,160.88			
End Balance Checking (BI)			\$1,528.84			
End Balance Savings (BI)			\$75,484.74			
Total SAVE Fund	\$1,368,994.41	\$1,268,930.32	\$1,204,716.67	\$0.00	\$0.00	\$0.00
PPEL Fund (36)						
Beg Balance Checking (FNBC)	\$33,725.60	\$25,070.84	\$18,513.69	\$13,319.26	\$0.00	\$0.00
Beg Balance Savings (FNBC)	\$645,197.10	\$653,718.16	\$713,328.10	\$719,644.99	\$0.00	\$0.00
Beg Balance Checking (BI)						
Beg Balance Savings (BI)						
Revenues Checking	\$8,532.54	\$59,612.74	\$15,727.57			
Expenditures Checking	-\$8,666.24	-\$6,559.95	-\$23,696.65			
Expenditures Accts Pay						
End Balance Checking (FNBC)	\$25,070.84	\$18,513.69	\$13,319.26			
End Balance Savings (FNBC)	\$653,718.16	\$713,328.10	\$719,644.99			
End Balance Checking (BI)			\$6,575.58			
End Balance Savings (BI)			-\$15,667.12			
Total PPEL Fund	\$678,789.00	\$731,841.79	\$723,872.71	\$0.00	\$0.00	\$0.00

SHENANDOAH ACCOUNT BALANCES						
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Activity Fund (21)						
Beg Balance Checking (BI)	\$5,919.70	\$685.52	\$3.92	\$5,013.71	\$2,683.70	\$7,552.68
Beg Balance Savings (BI)	\$95,441.53	\$100,619.63	\$99,372.81	\$123,782.33	\$146,265.67	\$122,142.79
Beg Balance Checking (FNBC)						
Beg Balance Savings (FNBC)						
Revenues Savings	\$5,188.51	\$6,785.35	\$34,659.06	34371.42	\$16,436.84	\$18,501.12
Expenditures Checking	-\$5,244.59	-\$8,584.87	-\$5,239.75	-\$14,218.09	-\$35,690.74	-\$21,953.49
Expenditures Savings						
End Balance Checking (BI)	\$685.52	\$3.92	\$5,013.71	\$2,683.70	\$7,552.68	\$97.33
End Balance Savings (BI)	\$100,619.63	\$99,372.81	\$123,782.33	\$146,265.67	\$122,142.79	\$126,145.77
End Balance Checking (FNBC)						
End Balance Savings (FNBC)						
Total Activity Fund	\$101,305.15	\$99,376.73	\$128,796.04	\$148,949.37	\$129,695.47	\$126,243.10
Scholarships (81)						
Beg Balance Checking	\$0.00	\$0.00	\$0.00			
Beg Balance Savings BI	\$386,987.88	\$386,195.64	\$383,903.26	\$383,934.73	\$383,967.25	\$383,994.10
Beg Balance Savings FNBC						
Revenues Savings	\$32.76	\$32.62	\$31.47	\$32.52	26.85	\$26.01
Expenditures Checking	-\$825.00	-\$2,325.00	\$0.00			-\$250.00
Expenditures Savings						
End Balance Checking (BI)		\$0.00	\$0.00			
End Balance Savings (BI)	\$386,195.64	\$383,903.26	\$383,934.73	\$383,967.25	\$383,994.10	\$383,770.11
End Balance Savings (FNBC)						
Total Scholarships	\$386,195.64	\$383,903.26	\$383,934.73	\$383,967.25	\$383,994.10	\$383,770.11
Agency Fund (91)						
Beg Bal Checking	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78
Beg Bal Savings	\$1,104.97	\$1,104.97	\$2,104.97	\$2,104.97	\$2,104.97	\$2,104.97
Beg Balance Checking (FNBC)						
Beg Balance Savings (FNBC)						
Revenues Savings		\$1,000.00	\$0.00			
Expenditures Checking			\$0.00			
Expenditures Savings						
End Balance Checking	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78
End Balance Savings	\$1,104.97	\$2,104.97	\$2,104.97	\$2,104.97	\$2,104.97	\$2,104.97
End Balance Checking (FNBC)						
End Balance Savings (FNBC)						
Total Agency Fund	\$1,279.75	\$2,279.75	\$2,279.75	\$2,279.75	\$2,279.75	\$2,279.75
Total Checking Acct 3	\$860.30	\$178.70	\$5,188.49	\$2,858.48	\$7,727.46	\$272.11
Total Savings Acct 12	\$487,920.24	\$485,381.04	\$509,822.03	\$532,337.89	\$508,241.86	\$512,020.85
Total Savings Acct 13						
Total Checking Acct 40						
Total Checking Acct 44						
Total Savings Acct 16						
Grand Total Activity Accounts	\$488,780.54	\$485,559.74	\$515,010.52	\$535,196.37	\$515,969.32	\$512,292.96
Reconciliation						
Bank Statement Checking	\$5,177.57	\$3,988.54	\$7,886.72	\$5,923.71	\$22,290.35	\$16,163.16
Bank Statement Savings	\$101,724.60	\$101,477.78	\$125,887.30	\$148,370.64	\$124,247.76	\$128,250.74
Bank Statement Savings	\$386,195.64	\$383,903.26	\$383,934.73	\$383,967.25	\$383,994.10	\$383,770.11
Bank Statement Checking FNBC						
Bank Statement Savings FNBC						
Bank Statement Savings FNBC						
Less Outstanding Checks	-\$4,317.27	-\$3,809.84	-\$2,698.23	-\$3,065.23	-\$14,562.89	-\$15,891.05
Total Reconciliation	\$488,780.54	\$485,559.74	\$515,010.52	\$535,196.37	\$515,969.32	\$512,292.96
Amount Reconciliation Off	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**SHENANDOAH COMMUNITY SCHOOL DISTRICT
EXPENDITURES TO CERTIFIED BUDGET COMPARISON
JULY 1, 2020 - JUNE 30, 2021**

MARCH

	FUNCTION	GENERAL	MGMNT	TRUST	PPEL	EMG LEVY/ DISASTER RELIEF	PERL	ACTIVITY
INSTRUCTION	1XXX	\$5,139,390.06	\$211,615.02	\$4,150.00				\$124,793.21
SUPPORT SERVICES	2XXX	\$3,042,171.09	\$270,831.49		\$299,050.65			
NON-INSTRUCTIONAL	3XXX							
FACILITIES ACQ & CONST	4XXX				\$108,997.84			
DEBT	5XXX							
AEA FLOW THROUGH	6100	\$403,610.00						
TRANSFERS								
	6900	\$20,874.33						
TOTAL		\$8,606,045.48	\$482,446.51	\$4,150.00	\$408,048.49	\$0.00	\$0.00	\$124,793.21
PUBLISHED BUDGET		\$13,797,336.00	\$544,000.00	\$0.00	\$710,000.00	\$0.00	\$0.00	\$235,000.00
% USED		62.37%	88.69%	0.00%	57.47%	0.00%	0.00%	53.10%
		\$13,668,222.00						
	FUNCTION	CAPITAL PROJECTS	DEBT SERVICE	NUTRITION	OTHER AGENCY	TOTAL USED	PUB BUDGET	% OF BUDGET
INSTRUCTION	1XXX					\$5,479,948.29	\$9,246,000.00	59.27%
SUPPORT SERVICES	2XXX	\$5,713.26		\$202.59	\$145.00	\$3,618,114.08	\$5,378,000.00	67.28%
NON-INSTRUCTION	3XXX			\$484,703.42		\$484,703.42	\$750,000.00	64.63%
FACILITIES ACQ & CONST	4XXX	\$2,606,742.82				\$2,715,740.66	\$3,900,000.00	69.63%
DEBT	5XXX	\$2,550.00	\$94,500.80			\$97,050.80	\$930,000.00	10.44%
AEA FLOW THROUGH	6100					\$403,610.00	\$522,336.00	77.27%
TRANSFER	62xx	\$630,144.63				\$630,144.63		
TOTAL		\$3,245,150.71	\$94,500.80	\$484,906.01	\$145.00	\$13,429,311.88	\$20,726,336.00	64.79%
PUBLISHED BUDGET		\$4,689,755.00	\$930,000.00	\$750,000.00	\$0.00			
% USED		69.20%	10.16%	64.65%	0.00%		64.79%	

**SHENANDOAH COMMUNITY SCHOOL
CALCULATION OF MISCELLANEOUS INCOME
2020-2021**

	STATE AID/ SRCIPVR (CNI) Source Codes	TLC/FOUR YEAR-OLD STATE AID/TSS/ INTERVENTION/PD/ TRANSPORTATION Source Code	SPED DEFICIT SUPPLEMENTAL STATE AID Source Code	AEA FLOWTHROUGH Source Code	PROPERTY TAX Source Codes	INSTRUCTIONAL SUPPORT THROUGH INCOME SURTAXES Source Codes	EXCISE TAXES UTILITY REPL. Source Codes	** MISCELLANEOUS REVENUE	TOTAL REVENUE (Includes Flowthrough)	FY '20 Actuals
	3801, 3803, 3111	3116, 3117, 3119 3204, 3216, 3376	3113	3214	1110-1119	1134	1170-1179			
JUL				\$80,722.00				\$201,437.73	\$282,159.73	\$56,424.76
AUG				\$40,361.00	\$17,375.68			\$25,217.15	\$82,953.83	\$135,923.00
SEP	\$543,215.00	\$143,641.00		\$40,361.00	\$590,276.63		\$38.08	\$17,282.46	\$1,334,814.17	\$1,276,172.26
OCT	\$543,215.00	\$143,641.00		\$40,361.00	\$1,191,943.21		\$2,159.16	\$91,587.12	\$2,012,906.49	\$2,058,639.45
NOV	\$568,520.94	\$143,641.00		\$40,361.00	\$181,717.44		\$36,798.94	\$84,604.07	\$1,055,643.39	\$934,962.32
DEC	\$580,078.40	\$143,641.00		\$40,361.00	\$84,311.35	\$150,234.37		\$137,300.52	\$1,135,926.64	\$1,002,951.38
JAN	\$548,241.11	\$143,641.00		\$40,361.00	\$66,224.93			\$33,012.61	\$831,480.65	\$986,711.76
FEB	\$538,788.00	\$143,641.00		\$40,361.00	\$41,042.13	\$56,676.80		\$242,489.62	\$1,062,998.55	\$1,001,794.03
MAR	\$538,788.00	\$143,641.00		\$40,361.00	\$140,031.93		\$564.43	\$57,256.28	\$920,642.64	\$971,305.33
APR								\$0.00		\$1,738,242.95
MAY								\$0.00		\$1,240,285.46
JUN								\$0.00		\$1,203,329.49
TOTAL	\$3,860,846.45	\$1,005,487.00	\$0.00	\$403,610.00	\$2,312,923.30	\$208,911.17	\$39,560.61	\$890,187.56	\$8,719,526.09	\$12,606,742.19

SHENANDOAH COMMUNITY SCHOOL

UNSPENT AUTHORIZED BUDGET CALCULATION

2020-2021

	REGULAR PROGRAM DISTRICT COST	\$7,459,603.00	
+	REGULAR PROGRAM BUDGET ADJUSTMENT	\$0.00	
+	SUPPLEMENTARY WEIGHTING DISTRICT COST	\$135,512.00	
+	SPECIAL ED DISTRICT COST	\$971,849.00	
+	TEACHER SALARY SUPPLEMENT DISTRICT COST	\$674,095.00	
+	PROF DEV SUPPLEMENT DISTRICT COST	\$73,061.00	
+	EARLY INTERVENTION SUPPL DISTRICT COST	\$85,540.00	
+	TEACHER LEADERSHIP SUPP DISTRICT COST	\$360,798.00	
+	AEA SPECIAL ED SUPPORT	\$369,546.00	
+	AEA SPECIAL ED SUPPORT ADJUSTMENT	\$0.00	
+	AEA MEDIA SERVICES	\$61,421.00	
+	AEA EDUCATIONAL SERVICES	\$67,903.00	
+	AEA SHARING DISTRICT COST	\$834.00	
+	AEA TEACHER SALARY SUPPL DISTRICT COST	\$37,946.00	
+	AEA PROF DEV SUPPL DISTRICT COST	\$4,067.00	
+	DROPOUT ALLOWABLE GROWTH	\$269,426.00	
+	SBRC ALLOWABLE GROWTH OTHER #1	\$168,221.00	Increased Enrollment/ Open Enroll
+	SBRC ALLOWABLE GROWTH OTHER #2	\$50,000.00	LEP (Estimate)
+	SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$250,000.00	(Determined when I did the SES at
-	SPECIAL ED POSITIVE BALANCE REDUCTION	\$0.00	
-	AEA SPECIAL ED POSITIVE BALANCE	\$0.00	
+	ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0.00	
-	UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0.00	
+	ENROLLMENT AUDIT ADJUSTMENT	\$0.00	
-	AEA PRORATA REDUCTION	\$57,385.00	
=	MAXIMUM DISTRICT COST	\$10,982,437.00	
+	PRESCHOOL FOUNDATION AID	\$229,060.00	
+	INSTRUCTIONAL SUPPORT AUTHORITY	\$546,267.00	
+	ED IMPROVEMENT AUTHORITY	\$0.00	
+	OTHER MISCELLANEOUS INCOME	\$890,187.56	\$ 1,404,271.00 Estimate on Budge
+	UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$3,910,338.00	
=	MAXIMUM AUTHORIZED BUDGET	\$16,558,289.56	
-	EXPENDITURES	\$8,606,045.48	51.97%
=	UNSPENT AUTHORIZED BUDGET	\$7,952,244.08	

EXPENDITURES	FY 21	FY '20 Actuals
JULY	\$237,873.72	\$199,722.68
AUGUST	\$507,123.63	\$384,876.61
SEPTEMBER	\$1,053,480.60	\$1,011,518.98
OCTOBER	\$1,136,957.50	\$1,008,378.85
NOVEMBER	\$1,091,707.89	\$1,020,147.22
DECEMBER	\$1,084,758.37	\$995,838.21
JANUARY	\$1,051,604.51	\$1,011,435.69
FEBRUARY	\$1,040,102.26	\$1,052,786.73
MARCH	\$1,402,437.00	\$1,280,733.46
APRIL		\$951,086.89
MAY		\$993,718.57
JUNE		\$2,570,936.36
TOTAL	\$8,606,045.48	\$12,481,180.25

Vendor Name	Invoice Detail Amount	Invoice Detail Description
Checking Account ID 10	Fund Number 10	GENERAL FUND
AHLERS & COONEY PC	711.00	LAWYER/NEGOTIATIONS
BARBARA FARWELL	215.99	ESL TRAVEL
BMO MASTERCARD	1,600.53	SUPPLIES
BMO MASTERCARD	950.67	TITLE IV SUPPLIES
BMO MASTERCARD	189.12	HS FCS SUPPLIES
BMO MASTERCARD	58.49	AT RISK SUPPLIES
BMO MASTERCARD	94.58	AD TRAVEL
BMO MASTERCARD	75.95	MENTOR SUPPLIES
BMO MASTERCARD	571.89	SUPERINTENDENT SOFTWARE
BMO MASTERCARD	1,393.09	ELEM PRINCIPAL POSTAGE
BMO MASTERCARD	147.06	MS FCS SUPPLIES
BMO MASTERCARD	196.25	MAINTENANCE SUPPLIES
BMO MASTERCARD	1,382.07	TECH REPAIR & MAINTENANCE SUPPLIES
BMO MASTERCARD	26.35	SUPERINTENDENT POSTAGE
BMO MASTERCARD	69.29	SUPERINTENDENT SUPPLIES
BMO MASTERCARD	212.39	TRANSPORTATION GASOLINE
BMO MASTERCARD	176.42	FOUNDATION GRANTS SUPPLIES
BMO MASTERCARD	1,564.26	ELEM AT RISK SUPPLIES
BROWN'S REPAIR & AUTO PARTS, INC.	1,215.03	VEHICLE REPAIR SERVICES
CABINETS BY STAC	444.17	MAINTENANCE BUILDING SUPPLIES
CAPITAL SANITARY SUPPLY	115.00	CUSTODIAL SUPPLIES
CDW GOVERNMENT	692.27	Cisco Meraki Dual-Band Omni Antenna (4/7
CENEX FLEET FUELING	4,885.26	TRANSPORTATION DIESEL
CENTURYLINK	627.18	MS PRINCIPAL TELEPHONE
CHAT MOBILITY	57.01	BUSINESS MANAGER TELEPHONE
CITY OF SHENANDOAH	16,659.31	WATER-SEWER
CORNHUSKER INTERNATIONAL TRUCKS	292.98	TRANSPORTATION REPAIR PARTS
COUNCIL BLUFFS CSD	387.40	PURCHASE EDUCATIONAL/L3 IND COSTS
CULLIGAN WATER	8.00	MAINTENANCE SUPPLIES
FOLLETT SCHOOL SOLUTIONS INC	440.44	books for Library/ HSPTO
HD PRO INSTITUTIONAL	7,791.64	supplies
HEARTLAND FAMILY SERVICE	5,260.00	PURCHASE EDUCATIONAL/L3 IND COSTS
HOGLUND BUS COMPANY	187.72	TRANSPORTATION REPAIR PARTS
IAMO COMMUNICATIONS	60.00	GOVERNOR'S EMERGENCY RELIEF SUPPLIES
IDALS	31.25	CUSTODIAL DUES
IOWA COMMUNICATIONS NETWORK	1,251.53	ELEM PRINCIPAL TELEPHONE
IOWA DEPARTMENT OF HUMAN SERVICES	1,252.24	MEDICAID DIRECT SERVICES
IOWA WESTERN COMMUNITY COLLEGE	450.00	NON INSTRUCTION STAFF WORKSHOP/CONF REG
JAYMAR BUSINESS FORMS	248.16	BUSINESS MANAGER SUPPLIES
JB PARTS & SUPPLY	309.48	MAINTENANCE PARTS
JESSICA MUTCHLER	300.00	TUITION PRESCHOOL DAYCARE
JOHN GOWING PLUMBING AND HEATING INC.	239.33	MAINTENANCE BUILDING REPAIR SERVICES
JOSTENS	281.82	SHIPPING
KIRCHERT ELECTRIC	439.33	MAINTENANCE BUILDING REPAIR SERVICES
LEPORTE ELECTRIC	780.76	MAINTENANCE BUILDING REPAIR SERVICES
MENARDS	156.22	HS IND ARTS RESALE INVENTORY
MID-AMERICAN RESEARCH CHEMICAL	3,496.22	CUSTODIAL SUPPLIES
MIDAMERICAN ENERGY	11,960.62	UTILITIES-ELECTRICITY
MILLER BUILDING	196.38	MAINTENANCE SUPPLIES
MITEL NET SOLUTIONS	550.23	HS PRINCIPAL TELEPHONE
MOLLY HAWKINS' HOUSE	169.27	MS ART SUPPLIES
O'REILLY AUTO	131.88	TRANSPORTATION SUPPLIES
OMAHA WORLD HERALD	3,257.87	Employment Ad
PETERSEN AUTO	3,851.28	VEHICLE REPAIR SERVICES
PROJECT LEAD THE WAY	950.00	Launch Participation for 2020-2021

MONTHLY BOARD VENDOR BILLS
 April 2021 Accounts Payable

Vendor Name	Invoice Amount	Invoice Detail	Description
QUILL CORPORATION	193.07	SUPERINTENDENT SUPPLIES	
RASMUSSEN MECHANICAL SERVICES	262.00	MAINTENANCE SUPPLIES	
RED OAK WELDING	560.95	HS RENTAL OF EQUIPMENT IA DEPT	
RIEMAN MUSIC DES MOINES	99.25	HS BAND EQUIPMENT REPAIR	
ROGERS PEST CONTROL LLC	1,190.00	MAINTENANCE PEST CONTROL CONTRACTED	
SABRINA WRIGHT	360.00	TUITION PRESCHOOL DAYCARE	
SHAFFER PIANO TUNING	315.00	HS VOCAL MUSIC SUPPLIES	
SHENANDOAH CSD	178.40	MS PRINCIPAL FUNDRAISER SUPPLIES	
SHENANDOAH SANITATION	453.34	MAINTENANCE GARBAGE COLLECTION	
SHERIDAN DECORATING	210.00	MAINTENANCE BUILDING REPAIR SERVICES	
SIGNS & SHINES	265.00	MAINTENANCE BUILDING SUPPLIES	
SWIFT SERVICES LLC	1,226.62	GEER HARDWARE	
SYMMETRY ENERGY SOLUTIONS	37,526.89	UTILITIES-GAS	
TIMBERLINE BILLING SERVICE LLC	159.30	MEDICAID BILLING SERVICES	
TRUCK CENTER COMPANIES	361.10	TRANSPORTATION REPAIR PARTS	
US CELLULAR	1,774.08	GOVERNOR'S EMERGENCY RELIEF SUPPLIES	
VALLEY PUBLICATIONS	1,057.06	BOARD NEWSPAPER ADVERTISING	
VIVACITY TECH PBC	5,000.00	TECHNOLOGY COORDINATOR SUPPLIES	
WALLIN PLUMBING & HEATING	3,127.25	MAINTENANCE PARTS	
WELLMARK BLUE CROSS BLUESHEILD	112,016.19	HEALTH INSURANCE PAYABLE	
Fund Number 10	<u>245,398.18</u>		
Checking Account ID 10	Fund Number 22	MANAGEMENT FUND	
EMC INSURANCE	737.00	BOND INSURANCE	
WELLMARK BLUE CROSS BLUESHEILD	6,062.86	EARLY RETIREES MEDICAL INSURANCE	
WILSON INSURANCE AGENCY	409.00	VEHICLE INSURANCE	
Fund Number 22	<u>7,208.86</u>		
Checking Account ID 10	Fund Number 33	SAVE (SECURE AN ADVANCED VISION FOR ED.	
CONTROL MANAGEMENT, INC.	9,670.46	SERIES 2019 CONSTRUCTION	
ELEVATE ROOFING	1,084.72	roof repair	
GENESIS CONTRACTING GROUP	105,430.66	SERIES 2019 CONSTRUCTION	
IMEG	4,600.00	SERIES 2019 CONSTRUCTION	
JOHNSON CONTROLS	810.00	BUILDING IMPROVEMENT	
SYSTEMS MANAGEMENT & BALANCING	500.00	SERIES 2019 CONSTRUCTION	
Fund Number 33	<u>122,095.84</u>		
Checking Account ID 10	Fund Number 36	PHYSICAL PLANT & EQUIPMENT	
BMO MASTERCARD	25.14	TECH RELATED SUPPLIES	
CAMBLIN MECHANICAL	703.50	BUILDING REPAIR	
CDW GOVERNMENT	955.43	COMPUTERS	
CORNHUSKER INTERNATIONAL TRUCKS	5,696.33	REPAIRS & MAINTENANCE VEHICLES	
COUNSEL OFFICE & DOCUMENT	1,682.78	MIDDLE SCHOOL COPIER LEASE	
DOUG MEYER CHEVROLET	17,495.00	TRANSPORTATION VEHICLES	
FACILITIES MANAGEMENT EXPRESS, LLC	3,200.00	FACILITY TECH RELATED SOFTWARE	
FELD FIRE	1,762.00	quarterly security monitoring	
GREAT AMERICAN FINANCIAL SERVICES	1,064.38	MIDDLE SCHOOL COPIER LEASE	
KRIEGLER OFFICE	977.80	white boards for highschool	
MENARDS	39.98	OTHER CONSTRUCTION	
MILLER BUILDING	29.99	OTHER CONSTRUCTION	
SCHOOL BUS SALES	5,075.51	REPAIRS & MAINTENANCE VEHICLES	
Fund Number 36	<u>38,707.84</u>		
Checking Account ID 10	Fund Number 61	SCHOOL NUTRITION FUND	
ALEXANDRA COX	55.70	DAILY SALES-SCHOOL LUNCHES	
BMO MASTERCARD	49.67	CATERING SUPPLIES	
DFA DAIRY BRANDS CORPORATE, LLC	7,381.75	MILK - PS	
FAREWAY STORES	235.15	POP	
HY-VEE	685.46	BANANAS	
MARTIN BROS DIST	36,234.85	SNACKS	

MONTHLY BOARD VENDOR BILLS
 April 2021 Accounts Payable

Vendor Name	Invoice Amount	Invoice Detail	Description
MEYER LABORATORY INC	739.95	GLOVES/CHEMICAL	
ULINE	999.41	SUPPLIES	
WELLMARK BLUE CROSS BLUESHEILD	1,931.22	HEALTH INSURANCE PAYABLE	CN
Fund Number 61	<u>48,313.16</u>		
Checking Account ID 10	461,723.88		
Checking Account ID 40			
4 SEASONS FUNDRAISING			
BMO MASTERCARD			
BMO MASTERCARD			
BMO MASTERCARD			
BMO MASTERCARD			
BMO MASTERCARD			
BMO MASTERCARD			
BMO MASTERCARD			
BMO MASTERCARD			
BMO MASTERCARD			
BMO MASTERCARD			
BSN SPORTS			
COUNTY LINE DESIGN			
CYNTHIA FISCHER			
DODGE RIVERSIDE GC			
FAREWAY STORES			
FLORIDA FRUIT ASSOCIATION			
GRISWOLD CSD			
HEALY AWARDS, INC.			
IOWA FCCLA			
JOSTENS			
KYLE FISCHER			
MIDDLE SCHOOL PTO			
NATIONAL FFA ORGANIZATION			
PAPER TRAIL			
RANDY SPILKER			
RIEMAN MUSIC DES MOINES			
SERENITY STUDIO&SPA			
SHENANDOAH CSD			
TREYNOR CSD			
TYLER FOLKERTS			
Fund Number 21	<u>15,665.12</u>		
Checking Account ID 40			
CARMICHAEL, TERESA			
Fund Number 91	<u>145.00</u>		
Checking Account ID 40	15,810.12		

First Name	Last Name	Organization	Start Date	End Date	Name of Fundraiser	What specific funds will be used for	Percentage of profit	Population
Michael	Jones	Middle School Band (5th and 6th Grade)	4/13/2021	4/30/2021	Speciality Fundraising	Instruments and supplies to support the middle school bands.	40-45%	Staff or General Public
Liz	Skillern	Business Professionals of America	3/12/2021	4/4/2021	Egg My House - hiding filled eggs for families the night before Easter.	Funds will be used for leadership conference registrations, leadership opportunities, food, incentives, travel, and activities.	75%	Staff or General Public
Liz	Skillern	Business Professionals of America	3/17/2021	4/30/2021	Candy Bars	Funds will be used for leadership conference registrations, leadership opportunities, food, incentives, travel, and activities.	45%	Students
Liz	Skillern	BPA	3/15/2021	3/17/2021	St. Patrick's Day tattoos	Conference registration, travel, lodging, food, incentives, social events.	85%	Students
Sarah	Martin	Shenandoah Community Schools	3/18/2021	6/1/2021	Work Based Learning Project: Splash and Dash	This will be a resale account for the class to help purchase materials and supplies.	100%	Staff or General Public
Carleen	Perry	Shenandoah Middle School	4/23/2021	4/23/2021	E-Cycle	Student Council	100%	Students

Dalton	Henry	Asmus
Riley	David	Backus
Erin	Machelle	Baldwin
Brooke	Marie	Bauer
Macee	Lynn	Blank
Paul	Fredrick	Bruckner
Nicholas	Andrew	Carlson
Mara	Faye Geniveeve	Dinges
Nicholas	Tyler	Dinges
Joselyn		Dominguez Camacho
Blake	Joseph	Doyle
Libby	Grace	Ehlers
Reed	Patrick	Finnegan
Evan	Lee	Flowers
Couper	Tyler	Gile
Brenna	Lyn	Godfread
Cheyenne	Nicole	Gough
Vincent	D Joseph	Gracia
Courtnee	Dawn	Griffin
Kiara	Lenee	Hill
Carter	Eugene	Houchin
Seth	Reed	Hughes
Jebediah	Dean	Jacobs
Cora	Beth	James
Collin	James	Johnson
Mya	Marie	Johnson
Brandon	Lee	Keltner
Allison	Nicole	Kinser
Chance	Eldon	Kline
Braden	Robert	Knight
Jace	Matthew	L'Heureux
Ethan	Erwin	Lattin
Bastian	Blane	Lewis
Christian	James	Lewis
Cain	Alan	Lorimor
Bailey	Ann	Maher
Selena	Taylor	Mallory
Avery	David	Martin
Samuel	Patrick	Martin
Brody	Lee	Mattes
Olivia	Grace	McAlpin
Avery	Shawn	McCunn
Owen	Deane	McCunn

Bryce	Alexander	McDowell
Jennifer	Leanne	Mears
Alicia	Idaly	Mendoza
Braden	Jared	Miller
Thea	Mae	Mitchell
Alexa	Leigh	Munsinger
Landen	Xavier	Newquist
MaKaylee	Mae	Noland
Raymundo	None	Ontiveros Jr
Dawson	Andrew	Otte
Brody	John	Owen
Adrian	Victor	Palmer
Mia	Denise	Parker
Reese	Allen	Petersen
Ashtin	Christopher	Perrin
Anna	Marie	Rakes
Corbin	Michael	Reed
David	Arturo	Rendon
Dominick	Scott	Reynolds
Ryan	Isaac	Richardson
Joanna	Danielle	Robinson
Sidda	Linnae	Rodewald
Jasmine	Simone	Rogers
Ty	William	Rogers
Alexia	Michelle	Runyon
Carter	Stephen	Ruzek
Cole	Joseph	Shannon
Quentin	Ryan	Slater
Brynn	Leann	Smyser
Gabriel	Scott	Stattler
Olivia	Marie	Stogdill
Sommer	Marie	Taylor
Aleah	Elaine	Thomas
Hannah	Ellen	Underwood
Delanie	Nel	Voshell
Gabriel	Gene	Wake
Lauryn	Elizabeth	Webster
Ethan	Dean	Williams
Zayne	Matthew	Zwickel

NOTICE OF PUBLIC HEARING
Proposed Shenandoah School Budget Summary
Fiscal Year 2021-2022

Location of Public Hearing: **Shenandoah Community School District**
304 W Nishna Road
Shenandoah, Iowa 51601

Date of Hearing: **4/12/2021** Time of Hearing: **5:00 PM**

The Board of Directors will conduct a public hearing on the proposed 2021/22 school budget at the above-noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

		Budget 2022	Re-est. 2021	Actual 2020	Avg %20-22
Taxes Levied on Property	1	4,734,269	4,663,034	5,049,484	-3.2%
Utility Replacement Excise Tax	2	97,533	107,057	120,366	-10.0%
Income Surtaxes	3	417,832	410,083	624,897	-18.2%
Tuition/Transportation Received	4	525,000	510,000	549,157	
Earnings on Investments	5	11,225	19,750	80,594	
Nutrition Program Sales	6	170,000	75,000	168,721	
Student Activities and Sales	7	225,500	200,500	177,527	
Other Revenues from Local Sources	8	220,000	244,000	277,682	
Revenue from Intermediary Sources	9	220,000	0	0	
State Foundation Aid	10	7,217,705	7,313,940	7,100,631	
Instructional Support State Aid	11	30,318	0	0	
Other State Sources	12	1,150,200	1,144,483	1,177,330	
Commercial & Industrial State Replacement	13	84,583	70,552	150,905	
Title I Grants	14	250,000	257,887	260,380	
IDEA and Other Federal Sources	15	1,450,000	1,400,000	701,959	
Total Revenues	16	16,804,165	16,416,286	16,439,633	
General Long-Term Debt Proceeds	17	0	0	5,679,000	
Transfers In	18	929,840	927,000	1,114,038	
Proceeds of Fixed Asset Dispositions	19	10,000	25,000	0	
Special Items/Upward Adjustments	20	0	0	0	
Total Revenues & Other Sources	21	17,744,005	17,368,286	23,232,671	
Beginning Fund Balance	22	3,578,527	8,521,535	5,809,912	
Total Resources	23	21,322,532	25,889,821	29,042,583	
*Instruction	24	9,790,000	9,645,000	8,576,354	6.8%
Student Support Services	25	575,000	543,000	511,248	
Instructional Staff Support Services	26	1,320,000	1,350,000	922,622	
General Administration	27	450,000	401,100	318,976	
School Administration	28	807,000	766,100	707,981	
Business & Central Administration	29	315,000	285,000	254,103	
Plant Operation and Maintenance	30	1,550,000	1,530,000	1,228,728	
Student Transportation	31	765,000	764,000	698,115	
This row is intentionally left blank	32	0	0	0	
*Total Support Services (lines 25-32)	32A	5,782,000	5,639,200	4,641,773	11.6%
*Noninstructional Programs	33	720,000	688,762	716,223	0.3%
Facilities Acquisition and Construction	34	400,000	4,000,000	3,996,881	
Debt Service (Principal, interest, fiscal charges)	35	929,840	927,000	1,005,889	
AEA Support - Direct to AEA	36	519,706	484,332	469,237	
*Total Other Expenditures (lines 34-36)	36A	1,849,546	5,411,332	5,472,007	-41.9%
Total Expenditures	37	18,141,546	21,384,294	19,406,357	
Transfers Out	38	929,840	927,000	1,114,038	
Other Uses	39	0	0	653	
Total Expenditures, Transfers Out & Other Uses	40	19,071,386	22,311,294	20,521,048	
Ending Fund Balance	41	2,251,146	3,578,527	8,521,535	
Total Requirements	42	21,322,532	25,889,821	29,042,583	

Proposed Property Tax Rate (per \$1,000 taxable valuation)

12.63571

Shenandoah Community School District

2021 - 2022 School Calendar

August '21						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September '21						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October '21						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November '21						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December '21						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January '22						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March '22						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April '22						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May '22						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June '22						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July '22						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



School Closed



Teacher In-Service Day (no school for students)



Early Out



First and Last Day of School



Graduation



Parent/Teacher Conferences

Dates to Note

August 16-20	Professional Development
August 23	First Day of School - Altered Schedule
August 24	First Day of School - Altered Schedule
August 25	Early Dismissal Professional Development
September 1	Early Dismissal Professional Development
September 6	No School - Labor Day
September 8, 15, 22, 29	Early Dismissal Professional Development
October 1	Early Dismissal Homecoming
October 6, 13, 20, 27	Early Dismissal Professional Development
October 21	2 nd Quarter Starts
October 28	Parent-Teacher Conferences
October 29	No School, Staff Compensation Day
November 3, 10, 17	Early Dismissal Professional Development
November 24-26	No School, Thanksgiving Break
December 1, 8, 15	Early Dismissal Professional Development
December 22	Early Dismissal for Students and Staff
December 23-31	Winter Break (1 Staff Holiday)
January 3	Professional Development
January 4	Second Semester Starts – 3 rd Quarter Starts
January 5, 12	Early Dismissal Professional Development
January 17	Professional Development
January 19, 26	Early Dismissal Professional Development
February 2, 9, 16, 23	Early Dismissal Professional Development
February 21	Professional Development
March 2, 9	Early Dismissal Professional Development
March 3	Parent-Teacher Conferences
March 4	No School, Staff Compensation Day
March 14-18	Spring Break (Washington DC/New York Trip; K8 Interest camps)
March 21	4 th Quarter Starts
March 23, 30	Early Dismissal Professional Development
April 6, 13	Early Dismissal Professional Development
April 15	No School
April 20, 27	Early Dismissal Professional Development
May 4, 11, 18	Early Dismissal Professional Development
May 22	Graduation
May 25	Early Dismissal Professional Development
May 26	Last Day of School /Early Dismissal
May 27	Professional Development and Teacher Work Time

Month	Staff Days	Student Days	Student Hours
August	12	7	33
September	21	21	137
October	21	20	130
November	19	19	127
December	(1 holiday) 17	16	104
January	21	19	125
February	20	19	125
March	18	17	111
April	20	20	132
May	19	18	118
Totals	189	177	1140

The Shenandoah Community School District offers career and technical programs in the following service areas: Agricultural Science, Automotive Technology, Business Education, Family Consumer Science, Health Science, and Industrial Technology. Shenandoah Community Schools does not illegally discriminate on the basis of race, color, national origin, gender, gender identity, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Aaron Burdorf, Shenandoah CSD 601 Dr. Creighton Cir., Shenandoah, IA. 51601, 712-246-2520, burdorf@shencsd.com.

Budget Guarantee Resolution

BE IT RESOLVED, that the Board of Directors of Shenandoah Community School District, will levy property tax for fiscal year 2021-22 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

Jean Fichter, Board President

Attest:

Lisa Holmes, Board Secretary



4050 Westmark Drive, Dubuque IA 52004-1840
 Toll Free: 800-542-6657 <https://k12.kendallhunt.com/>
To:
 Shenandoah Cmty. School District
 Shenandoah Iowa
 Tiffany Spiegel

Date: 3/10/2021
Sales: Barb Schoop
 K-12 Sales Representative
 563-663-1170
bschoop@kendallhunt.com
 Valid to July 30, 2021

Description

Illustrative Mathematics Elementary

Kindergarten					
Student Edition Set	978-1-7924-6274-0	\$25.00	74	\$	1,850.00
Teacher Guide Set	978-1-7924-6287-0	\$75.00	4	\$	300.00
Teacher Resource Copy Master Set	978-1-7924-6294-8	\$55.00	4	\$	220.00
Grade K Manipulative Kit	978-1-7924-2347-5	\$299.00	4	\$	1,196.00
Grade K Kiddom Student 1 Year Access	978-1-7924-6404-1	\$25.00	0	\$	-
Grade 1					
Student Edition Set	978-1-7924-6275-7	\$23.00	74	\$	1,702.00
Teacher Guide Set	978-1-7924-6289-4	\$75.00	4	\$	300.00
Teacher Resource Copy Master Set	978-1-7924-6295-5	\$55.00	4	\$	220.00
Grade 1 Manipulative Kit	978-1-7924-2348-2	\$399.00	4	\$	1,596.00
Grade 1 Kiddom Student 1 Year Access	978-1-7924-6462-1	\$25.00	0	\$	-
Grade 2					
Student Edition Set	978-1-7924-6276-4	\$23.00	74	\$	1,702.00
Teacher Guide Set	978-1-7924-6290-0	\$75.00	4	\$	300.00
Teacher Resource Copy Master Set	978-1-7924-6296-2	\$55.00	4	\$	220.00
Grade 2 Manipulative Kit	978-1-7924-2349-9	\$399.00	4	\$	1,596.00
Grade 2 Kiddom Student 1 Year Access	978-1-7924-6463-8	\$25.00	0	\$	-
Grade 3					
Student Edition Set	978-1-7924-6277-1	\$23.00	74	\$	1,702.00
Teacher Guide Set	978-1-7924-6291-7	\$75.00	4	\$	300.00
Teacher Resource Copy Master Set	978-1-7924-6297-9	\$55.00	4	\$	220.00
Grade 3 Manipulative Kit	978-1-7924-2350-5	\$399.00	4	\$	1,596.00
Grade 3 Kiddom Student 1 Year Access	978-1-7924-6464-5	\$25.00	0	\$	-
Grade 4					
Student Edition Set	978-1-7924-6278-8	\$23.00	74	\$	1,702.00
Teacher Guide Set	978-1-7924-6292-4	\$75.00	4	\$	300.00
Teacher Resource Copy Master Set	978-1-7924-6298-6	\$55.00	4	\$	220.00
Grade 4 Manipulative Kit	978-1-7924-2351-2	\$299.00	4	\$	1,196.00
Grade 4 Kiddom Student 1 Year Access	978-1-7924-6465-2	\$25.00	0	\$	-
Grade 5					
Student Edition Set	978-1-7924-6279-5	\$23.00	74	\$	1,702.00
Teacher Guide Set	978-1-7924-6293-1	\$75.00	4	\$	300.00
Teacher Resource Copy Master Set	978-1-7924-6299-3	\$55.00	4	\$	220.00
Grade 5 Manipulative Kit	978-1-7924-2352-9	\$299.00	4	\$	1,196.00
Grade 5 Kiddom Student 1 Year Access	978-1-7924-6466-9	\$25.00	0	\$	-

**Print Materials & Kits are non-returnable*

SUB TOTAL

\$ 21,856.00

Shipping & Handling

\$ 2,622.72

Tax will be charged based upon the "ship to" tax rate.

If you are tax exempt, your exempt certificate is **REQUIRED** with this order to remove the tax charge.

TOTAL

\$ 24,478.72

EMAIL
salesrepemail@kendallhunt.com
 or
ordernow@kendallhunt.com

MAIL
 Kendall Hunt Publishing
 Att: Customer Service
 4050 Westmark Drive
 Dubuque IA 52002

FAX
 800-772-9165
 or
 563-589-1046



4050 Westmark Drive, Dubuque IA 52004-1840
 Toll Free: 800-542-6657 <https://k12.kendallhunt.com/>

Quotation For
 Shenandoah Cmty. School District
 Shenandoah Iowa
 Tiffany Spiegel

Professional Learning Plan

Date 03/29/2021
 Quotation valid: 4/1/21
 Prepared by: B Schoop
bschoop@kendallhunt.com
 5636631170

[Column1](#)
Illustrative Mathematics Professional Learning Plan Grade K-5 Math

KH Instance Walkthrough	T41987	\$300	\$	-
IM K-5 Pilot Curriculum Overview for Teachers (Virtual)	T41992	\$1,500	\$	-
IM K-5 Establishing Instructional Routines; K-2 OR 3-5 (Virtual)	T41993	\$2,000	\$	-
IM K-5 Establishing Instructional Routines; K-2 AND 3-5 (Virtual)	T41996	\$4,000	\$	-
IM K-5 Establishing Instructional Routines; K-2 AND 3-5 (Onsite)	T41998	\$5,000	\$	-
IM K-5 Year 1 Basic Package - Teach & Learn (Virtual)	T41999	\$8,000	\$6,400	1 \$ 6,400.00
IM K-5 Year 1 Basic Package - Teach & Learn (Onsite)	T42000	\$10,000	\$	-
IM K-5 Year 1 Preferred Package (Virtual)	T42001	\$14,400	\$	-
IM K-5 Year 1 Preferred Package (Hybrid) - In-Person Launch + Virtual School Year Support	T42002	\$16,200	\$	-
IM K-5 Year 1 Preferred Package (Onsite)	T42003	\$18,000	\$	-
IM K-5 Year 1 Premium Package (Virtual)	T42004	\$21,600	\$	-
IM K-5 Year 1 Premium Package (Hybrid) - In-Person Launch + Virtual School Year Support	T42005	\$23,400	\$	-
IM K-5 Year 1 Premium Package (Onsite)	T42006	\$27,000	\$	-

Modules for Teachers, Coaches, Math Leaders

IM K-5 Year 1 Module K-2 OR 3-5 (Virtual) - See List of Modules	T42007	\$2,000	\$	-
IM K-5 Year 1 Module K-2 AND 3-5 (Virtual) - See list of Modules	T42008	\$4,000	\$	-
IM K-5 Year 1 Module K-2 AND 3-5 (Onsite) - See List of Modules	T42009	\$5,000	\$	-
* Fall Module: Planning with a Focus on Pedagogy				
* Winter Module: Planning with a Focus on Student Thinking				
* Spring Module: Planning with a Focus on Mathematical Progressions				

Workshops for Admins, Coaches, Teacher Leaders

IM K-5 Year 1 Workshop (Virtual)	T42010	\$2,000	\$	-
IM K-5 Year 1 Workshop (Onsite)	T42011	\$5,000	\$	-
* Curriculum Overview for School Leaders - Pilot / Year 1				
* Supporting Teacher Learning for School Leaders - Pilot / Year 1				
IM K-5 Year 2 Basic Package - Teach & Respond (Virtual)	T42012	\$8,000	\$	-
IM K-5 Year 2 Basic Package - Teach & Respond (Onsite)	T42013	\$10,000	\$	-
IM K-5 Year 2 Preferred Package (Virtual)	T42014	\$18,000	\$	-
IM K-5 Year 2 Preferred Package (Hybrid) - In-Person Launch + Virtual School Year Support	T42015	\$19,800	\$	-
IM K-5 Year 2 Premium Package (Virtual)	T42016	\$23,400	\$	-
IM K-5 Year 2 Premium Package (Hybrid)	T42017	\$25,200	\$	-
IM K-5 Year 2 Workshop, 1 Grade Level (Virtual) - See List of Workshops	T42020	\$1,000	\$	-
IM K-5 Year 2 Workshop, K-2 OR 3-5 (Virtual) - See List of Workshops	T42025	\$30,000	\$	-
IM K-5 Year 2 Workshop, K-5 (Virtual) - See List of Workshops	T42026	\$6,000	\$	-
* Monitoring & Questioning During an Activity				
* Selecting & Connecting Student Work During & After An Activity				

All IM Professional Learning is conducted by an IM Certified Facilitator
 PL reservations will be secured through your Curriculum Consultant

TOTAL **\$6,400.00**

To Accept this Professional Development Plan, please sign below and return

Signature

Date

EMAIL
salesrepemail@kendallhunt.com
 or
ordernow@kendallhunt.com

MAIL
 Kendall Hunt Publishing
 Attn: Customer Service
 4050 Westmark Drive
 Dubuque IA 52002

FAX
 800-772-9165
 or
 563-589-1046



Company Address 475 Half Day Road
Ste. 350
Lincolnshire, Illinois 60069
United States

Created Date 4/5/2021
Expiration Date 4/7/2021
Quote Number 00022211

Prepared By Rhonda Ketels
Phone (847) 496-9230
Email rketels@95percentgroup.com

Contact Name Jordan Newberg
Phone 712-246-1581
Email newbergj@shenandoah.k12.ia.us

Bill To Name Shenandoah Community School District
Bill To 304 W Nishna Rd
Shenandoah, Iowa 51601
United States

Ship To Name Shenandoah Community School District
Ship To 304 W Nishna Rd
Shenandoah, Iowa 51601
United States

Description 4 Kdg Phonics Core kits
4 First Grade Phonics Core kits
Booster Bundles for kdg rising to first, first rising to second, and second rising to third.

Product Description	Product	Sales Price	Quantity	Total Price
95 Phonics Core Program Classroom Kit-Grade K, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, sound spelling cards, assessments and a subscription to Digital Presentation	PH4000	\$865.00	4.00	\$3,460.00
95 Phonics Core Program Classroom Kit-Grade 1, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, sound spelling cards, assessments and a subscription to Digital Presentation	PH4001	\$985.00	4.00	\$3,940.00
95 Phonics Core Program Classroom Kit-Grade 2, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, sound spelling cards, assessments and a subscription to Digital Presentation	PH4002	\$985.00	4.00	\$3,940.00
95 Phonics Booster Bundle: Summer School Edition – Rising 1st Grade, Teacher's Package, 2021	PH4011.01.21	\$160.00	2.00	\$320.00
95 Phonics Booster Bundle: Summer School Edition – Rising 1st Grade, Student Workbook Package, 2021, Pack of 5	PH4011.05.21	\$39.00	4.00	\$156.00
95 Phonics Booster Bundle: Summer School Edition – Rising 2nd Grade, Teacher's Package, 2021	PH4012.01.21	\$160.00	2.00	\$320.00
95 Phonics Booster Bundle: Summer School Edition – Rising 2nd Grade, Student Workbook Package, 2021, Pack of 5	PH4012.05.21	\$39.00	4.00	\$156.00
95 Phonics Booster Bundle: Summer School Edition – Rising 3rd Grade, Teacher's Package, 2021	PH4013.01.21	\$160.00	2.00	\$320.00
95 Phonics Booster Bundle: Summer School Edition – Rising 3rd Grade, Student Workbook Package, 2021, Pack of 5	PH4013.05.21	\$39.00	4.00	\$156.00
Shipping & Handling - 10% of printed product	Z8910	\$1,276.80	1.00	\$1,276.80

Subtotal \$14,044.80
Total Price \$14,044.80

Tax amounts subject to change based upon applicable laws.

Please fax your quote and purchase order to 847-793-0033



Grand Total \$14,044.80

Limited 30 day return/replacement policy: All product returns require prior approval. Please contact orders@95percentgroup.com to receive authorization. 15% restocking fee on all printed Phonics Lesson Library products. 10% on all other printed products. NO returns on opened shrink wrapped product. Damaged materials (stamped, written on, damaged from usage by client) will not be accepted. All sales are final for 95 Phonics Booster Bundle: Summer School Edition. NO refunds, exchanges or returns.



Maria Blake

Shenandoah Cmty Sch District
 304 W Nishna Rd
 Shenandoah, IA 51601-2399
 United States

Quote Number: 145432-1

Quote Creation Date: 04-06-2021

Quote Expiration Date: 09-30-2021

Quote Release: 1

Shenandoah 7th & 8th Gr myPerspectives (4/5/21)

Price Quote Summary

Solution	Base Amount	Free Amount	Total
Additional Literacy Professional	\$ 500.00		\$ 500.00
myPerspectives English Language	\$ 15,197.00	\$ 6,378.74	\$ 15,197.00
Solution Subtotal	\$ 15,697.00	\$ 6,378.74	\$ 15,697.00
	Shipping & Handling		\$ 1,367.73
		Total	\$ 17,064.73

Price Quote Detail

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
Additional Literacy Professional Development						
Additional Literacy Professional Development - Virtual Literacy PD						
0000000125090	VIRTUAL LITERACY PROGRAM ACTIVATION - 2 HOURS (PRE-PAID)	\$500.00	0	1	\$0.00	\$500.00
Additional Literacy Professional Development - Virtual Literacy PD Subtotal						\$ 500.00
Additional Literacy Professional Development Subtotal						\$ 500.00
myPerspectives English Language Arts						
2022 myPerspectives ELA - Grade 7						
9781418374365	MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 6-YEAR + 6-YEAR DIGITAL LICENSE + 6-YEAR REVISION ASSISTANT GRADE 7	\$151.97	20	50	\$3,039.40	\$7,598.50

Shenandoah Cmty Sch District

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781418371036	MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 7	\$149.97	1	0	\$149.97	\$0.00
2022 myPerspectives ELA - Grade 7 Subtotal					\$ 3,189.37	\$ 7,598.50
2022 myPerspectives ELA - Grade 8						
9781418374372	MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 6-YEAR + 6-YEAR DIGITAL LICENSE + 6-YEAR REVISION ASSISTANT GRADE 8	\$151.97	20	50	\$3,039.40	\$7,598.50
9781418371043	MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 8	\$149.97	1	0	\$149.97	\$0.00
2022 myPerspectives ELA - Grade 8 Subtotal					\$ 3,189.37	\$ 7,598.50
myPerspectives English Language Arts Subtotal					\$ 6,378.74	\$ 15,197.00
Solution Subtotal					\$ 6,378.74	\$ 15,697.00
Shipping and Handling						\$ 1,367.73
					Total	\$ 17,064.73

Savvas Learning Company LLC Terms and Conditions

To place your order please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form or by mail. Please submit your PO and price via one of the following methods:

e-Form: <http://support.savvas.com/support/s/contactsupport>

Mail: PO Box 6820, Chandler, AZ 85246

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

For questions regarding your order please call Customer Service: 1-800-848-9500 .

Price quote: This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Savvas at its offices. Savvas reserves the right to correct typographical, computational or other errors. Savvas' standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format. The breakdown of the fees set forth in this quotation is considered Savvas proprietary information and not subject to disclosure by the customer.

Shipping & handling charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Savvas warehouse by the customer or a third party carrier contracted by the customer, a 2% handling charge will be applied to shippable items. The 2% charge will show up on the customer proposal and invoice as a S&H charge.

Taxes: All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

Platforms: Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

Return Policy: If you are not entirely satisfied with any of our products, then you may, within six months from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All returned materials must be shipped back to Savvas within 30 days of receiving the Return Materials Authorization. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.

Consumable Worktexts: Subsequent year consumable worktexts will ship each year on the order date of the original order for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to the original order date. Changes should be made using the e-form: <https://k12.savvas.com/worktext-subscription>.

Annual subscriptions for iLit and Successmaker: Products automatically renew on the anniversary date of the original purchase and will be invoiced accordingly unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by completing the customer service request form which you can access here: <https://support.savvas.com/support/s/customer-service-support-form>.

Technical support services are included with purchase of Savvas digital products eform: <https://support.savvas.com/support/s/k12-curriculum-support-form> phone: 1-800-848-9500

MySavvas Training which provides online access to on-demand tutorials and interactive webinar sessions is included with purchase of products. <https://mysavvastraining.com>

Thank you for your interest in TCI products. Quotes generated online through our website are not stored or available for TCI employees to access and/or view. Please read our FAQs at <https://www.teachtci.com/faqs> if you need further assistance.

Item	Item Number	Quantity	Price	Total	High School (9-12) Social Studies: Student License (3 Yrs) HS-SS-SL-03	170	\$62.00	
			\$10,540.00		High School (9-12) Social Studies: Teacher License (3 Yrs) HS-SS-TL-03	2	\$619.00	\$1,238.00
					Subtotal			\$11,778.00
								Shipping \$0.00
								Total \$11,778.00

And now for the ne print!

Due to COVID-19 school shutdowns and enhanced safety procedures, customers should be prepared for extended shipping delays. Thank you for your understanding as we work to protect the logistics workers who help bring TCI to schools across the country.

Shipping: The Shipping amount shown on the quote is only an estimate based on TCI's ground shipping rates. TCI ships all non-license items for regular domestic orders at a ground shipping rate 5% of the order subtotal or \$10.00 minimum. Online license orders do not incur a shipping or handling fee. Print orders can be expedited to any domestic location at 15% of the order subtotal or \$20.00 minimum. Science Materials Kits can be expedited to any domestic location at 25% of item subtotal. All print orders to Alaska or Hawaii are shipped via expedited shipping at 15% of the order subtotal or \$20.00 minimum. All Science Materials Kit orders to Alaska or Hawaii are shipped via expedited shipping at 25% of item subtotal. TCI cannot ship to P.O. Box, APO or FPO addresses. TCI does not ship to international locations. If your order includes physical items, you must provide a US destination for shipping. TCI will not complete international customs forms or any other documentation required for international shipments. TCI is not responsible for any applicable duty, customs charges, or taxes. All items ordered (both print and digital) are included on the commercial invoice sent with any physical shipment, and all items may be subject to the tax and duties of the resident country. All orders ship FOB shipping point.

Sales Tax: Read our FAQs for information on Sales Tax.

Payments: All orders must be accompanied by a form of payment. We accept district and school purchase orders. Individual or personal orders must be prepaid by credit card, check, or money order.

Quote Details: Quotes generated online through our website are not stored or available for TCI employees to access and/or view. This quote is not an offer. Prices are subject to change at any time. When you are ready to order, visit <https://shop.teachtci.com> or email your purchase order to info@teachtci.com.

Fremont County Fair Partnership Agreement

Between

**Fremont County Fair Association
Fremont County Agricultural Extension Council
Fremont-Mills Community School District
Hamburg Community School District
Shenandoah Community School District
Sidney Community School District**

Now, on this 8th day of February, 2021, this partnership agreement (hereafter "AGREEMENT") is entered into between Fremont County Fair Association ("hereafter FAIR BOARD"), Fremont County Agricultural Extension District (hereafter "EXTENSION COUNCIL"), Fremont-Mills Community School District, Hamburg Community School District, Shenandoah Community School District, and Sidney Community School District (hereafter "SCHOOL BOARD") for the purpose of coordinating the relationship, events, activities and responsibilities of the parties, including the presentation of the Fremont County Fair (hereafter "COUNTY FAIR"). This agreement shall be reviewed annually.

Background

- A. FAIR BOARD is the Board of Directors of the corporate organization that has the authority and responsibility under Iowa Code, Section 174.3, to manage county fair events and the county fairgrounds.
- B. EXTENSION COUNCIL is the elected officials that make up the County Agricultural Extension District and has the authority and responsibility under Iowa Code, Section 176A.8 to prepare for educational programming, including 4-H, in cooperation with IOWA STATE UNIVERSITY EXTENSION. Extension Council oversees the staff it employs.
- C. FREMONT COUNTY YOUTH COMMITTEE serves as volunteer representatives of the EXTENSION COUNCIL, making decisions and recommendations regarding the 4-H Program, as outlined in their by-laws.
- D. ISU EXTENSION & OUTREACH part of Iowa State University, has the authority and responsibility under Iowa Code, 266.4 and 266.5, to organize and conduct agricultural and human sciences extension work, including 4-H Club youth development activities, and, under Federal law, 7 U.S.C. 3410349, 18 U.S.C. 707 and educational programming,

including 4-H, and, under Federal law, 7 U.S.C. 3410349, 18 U.S.C. 707 and 7CFR Part 8, has the responsibility to manage the events and activities involving 4-H Clubs and the use of the 4-H Name and Emblem.

- E. The Iowa FFA Association is supported, in part, by the Iowa FFA Foundation and the Iowa Department of Education. The Carl D. Perkins Act of 2006 is the funding source that the Iowa Department of Education uses to assist FFA. The Perkins Act specifically includes career and technical student organization activities as allowable uses of funds at the state and local level. Iowa's approved Perkins plan states: "The IDE will partner with secondary and post-secondary institutions to encourage student participation in Career and Technical Student Organizations (CTSOs). Participation in CTSOs not only provides the CTE student with an opportunity to gain leadership skills but also provides the CTE student with an opportunity to explore and consider the possibility of teaching in a CTE area. Perkins state leadership funding will be allocated in support of CTSOs to assist with membership recruiting and processing, financial management and oversight, coordination of state officers' activities, conference planning and organizational activities."

- F. FREMONT COUNTY AGRICULTURAL EXTENSION COUNCIL and IOWA STATE UNIVERSITY EXTENSION have entered into a separate Memorandum of Understanding that provides for the cooperative maintenance, support, operation and administration of extension efforts in Fremont County. Based on that separate MOU, the two entities cooperate as one entity for their responsibilities related to the presentation of the County Fair. For purposes of this current agreement, FREMONT COUNTY AGRICULTURAL EXTENSION COUNCIL, FREMONT COUNTY YOUTH COMMITTEE, and ISU EXTENSION & OUTREACH, shall be referred to as simply EXTENSION.

- G. The Parties recognize that this current agreement is important to define the relationship of the Fair Board and Extension and understand the responsibility of each party as they must work together to cooperate and coordinate the management of events and activities that are jointly provided in Fremont County.

- H. The Parties recognize that one of the most important events that they present together is the County Fair and one of the purposes for this current agreement is to maximize the positive experience for all fair exhibitors, participants and the public who participate.

THEREFORE, the FAIR BOARD, EXTENSION, and SCHOOL BOARD express their mutual understanding that:

1.0 County fairs are important to rural communities and honor Iowa's agricultural heritage and culture. This agreement addresses youth educational and exhibition activities that are important to developing confidence, leadership, and integrity.

1.1 Each party to this agreement must work closely with the others to maximize the resources available from each entity to present a quality County Fair.

1.2 Joint meetings will be held at least bi-annually, once at the beginning of the calendar year for the purpose of evaluating this partnership, and once immediately following the Fremont County Fair to evaluate the mutual event. Additional meetings may be called by any member of the represented parties.

1.3 Because of the mutual importance FFA, EXTENSION and FAIR BOARD share, especially regarding youth development programming—it is advantageous for FFA advisors, ISU Extension employees, Extension Council members, and/or 4-H Youth Committee members to serve as advisory members of the Fair Board with no voting powers. Reversely, Fair Board members are encouraged to serve as advisory members of 4-H Youth Committee with no voting powers. In some cases, members may belong to two or more entities, in which case they would make ideal liaisons at regular board meetings.

1.4 A 4-H Superintendent Selection Committee has been established for the management of 4-H Fair Superintendents. This committee shall consist of four members of FAIR BOARD and three members of YOUTH COMMITTEE, of which none are serving as 4-H Fair Superintendents. Duties for this committee include recruiting new 4-H superintendents as needed, making disciplinary recommendations to the Extension Council, and enforcing superintendent requirements of completing a background screening, attending an annual 4-H volunteer training, and participating in an annual superintendent meeting.

1.5 It is understood that each Party to this agreement is responsible for obtaining and maintaining appropriate insurance or self-insurance to protect it and its officers, employees or agents against liabilities that may arrive from that Party's involvement in the activities or events that are the subject of this agreement.

1.6 Each party shall take seriously their role in risk management including preventive steps such as volunteer registration and background screening, appropriate insurance coverage, training and review, emergency management and evacuation plans during the fair.

2.0 FAIR BOARD responsibilities include:

2.1 Providing resources for infrastructure that help to make the county fair possible. Fair Boards will: (source Iowa Code 174.13)

- Determine the dates of the County Fair
- Provide appropriate facilities for the County Fair
- Maintain and upkeep the county fairgrounds
- Provide security during all fair-related activities
- Pay premiums
- Pay for the printing of the Fair Book

*Note: Expenses that are the responsibility of the Fair Board must receive prior approval.

2.2 The Fair Board shall provide for indemnification of Fair Board members by policy or by its by-laws. Service of ISU EXTENSION employees, COUNTY EXTENSION COUNCIL members or their appointees shall be contingent upon FAIR BOARD providing evidence of Directors and Officer's insurance protecting such persons from liability when acting on behalf of the FAIR BOARD.

2.3 The Fair Board manages fundraising opportunities conducted during the fair. Past practice has given priority to the Fremont County 4-H program, and food vendors have been limited to 4-H groups. The Fair Board plays a key role in the success of the Annual Cherry Pie Auction and Premium Sale by recruiting buyers, arranging for auctioneers, and setting a time and place for these events.

2.4 The Fair Board will manage outside vendors wishing to participate in the fair. The Fair Board also assumes responsibility for public demonstrations, and disruptions that occur at the Fremont County Fair.

3.0 EXTENSION shall have responsibilities that include:

3.1 Extension, having ultimate authority and jurisdiction over the Fremont County 4-H Program, will have final decision making authority over rules and guidelines pertaining to all 4-H events and activities, including 4-H involvement in the County Fair.

3.2 All Livestock weigh-ins will be accomplished according to the state 4-H guidelines as outlined in the publications 4-H 202 (Iowa 4-H Animal and Poultry Identification, Weighing and Exhibiting Requirements for County, State and Interstate Shows), 4-H 106 a-f (Livestock Identification Forms) and the 4-H/FFA Code of Ethics.

3.3 All rules and guidelines must comply with the overall Iowa 4-H exhibiting rules and guidelines.

3.4 Responsibility for the following:

- Creation, implementation, and enforcement of rules related to all 4-H events
- Supervision of all necessary activities concerning the 4-H Program
- Determining eligibility of 4-H members and projects
- Approval and training of volunteers who work with the 4-H Program or 4-H members
- Approval, training and selection of judges for all 4-H shows

4.0 SCHOOL BOARD, having ultimate authority and jurisdiction over local FFA chapters, will have final decisions making authority over rules and guidelines pertaining to all FFA events and activities, including FFA involvement in the county fair.

4.1 All Livestock weigh-ins will be accomplished according to the state FFA guidelines as outlined in FFA 202 Animal Identification, Weighing & Exhibition Requirements County, State and Interstate Shows and the 4-H/FFA Code of Ethics.

4.2 All rules and guidelines must comply with the overall Iowa FFA exhibiting rules and guidelines.

4.3 Responsibility for the following:

- Creation, implementation, and enforcement of rules related to all FFA events
- Supervision of all necessary activities concerning the FFA program
- Determining eligibility of FFA members and projects
- Approval and training of volunteers who work with the FFA program or FFA members

5.0 The Parties have determined responsibility for other activities as provided in the attached document entitled "Appendix A: Other Fair Related Tasks."

SIGNATURE PAGE
FAIR PARTNERSHIP AGREEMENT

Fremont County Fair Association President

Date

Fremont County Extension President

Date

Fremont County 4-H Youth Committee Chairperson

Date

Fremont-Mills CSD Board President

Date

Hamburg CSD Board President

Date

Shenandoah CSD Board President

Date

Sidney CSD Board President

Date

Appendix A: OTHER FAIR RELATED TASKS

This is a working document, meant to be edited as needed.

To state that a task is the responsibility of one entity does not release other entities from contributing to the successful completion of said task. Since all parties involved share responsibility for the success of the County Fair, all must work cooperatively to complete necessary tasks.

1. Fair Board will set the dates and schedule of events for the Fremont County Fair.
2. Together, Extension and Fair Board will make necessary updates to the County Fair Book by the deadline set forth by Extension. Extension will print and distribute the books at the expense of the Fair Board.
3. Fairgrounds clean-up, both before and after the fair, will be led by the Fair Board, with the understanding that Youth Committee is responsible for 4-H static exhibit areas and the 4-H Food Stand kitchen. Extension will encourage 4-H members and their families to assist with Fairgrounds clean-up.
4. Fair Board will be responsible for providing equipment, facilities, and entertainment that it determines is appropriate.
5. Fair Board will be responsible for waste disposal during the county fair.
6. Extension will be responsible for any recycling efforts during the county fair.
7. Fair Board will develop an emergency plan to be utilized in cases of inclement weather including tornadoes, terroristic threats, public intoxication, the presence of firearms, elevated conflict, etc.
8. Fair Board will perform pre-fair publicity that may include brochures mailed to Fremont County postal addresses, flyers displayed in local businesses, radio advertising and interviews, and/or the use of social media or other websites. Advertising will be at the expense of the Fair Board.

9. Fair Board will collect donations and order trophies, plaques, ribbons, and other prizes according to its budget. Extension will encourage recipients to issue thank-you notes to donors.
10. Together, Extension and Fair Board will hire judges for all 4-H contests. Specific responsibilities are as follows:
 - Extension will estimate how many judges are needed and make recommendations to the Fair Board.
 - Fair Board will set a budget for paying judges
 - Extension will attempt to gather recommendations on judges.
 - Extension will hire judges through a series of at least three contacts via telephone, postal mail and/or email.
 - Extension will submit a billing statement for judges to the Fair Board within 30 days of the close of the County Fair.
 - Fair Board will submit payment to judges in a timely manner.
11. Extension will receive, approve and process all 4-H fair entries, collecting entry fees as outlined in the fair book.
12. Fair Board will receive, approve and process all Open Class fair entries.
13. Extension, specifically Youth Committee, will provide a licensed food stand during scheduled fair events from which patrons can purchase food and drinks at reasonable prices. One hundred percent of proceeds will be kept by Extension. The Fair Board will not allow other entities to sell food and drink without the consent of Extension.
14. Extension and School Board will ensure that all animal exhibitors have completed required training, specifically Youth for the Quality Care of Animals (YQCA) training.
15. Extension will make arrangements with Fremont County Vet Clinic for necessary vet checks.
16. Extension, in cooperation with appropriate 4-H Fair Superintendents, will develop, print and distribute livestock show programs at the expense of the Fair Board.
17. Each show will be attended by the appropriate 4-H Fair Superintendent, a Fair Board member, a 4-H Youth Committee member, and an Extension staff member.

18. 4-H Fair Superintendents will arrange for help in the ring and unpaid announcers for each show. 4-H Superintendent Selection Committee will help as needed.
19. Together, Extension and Fair Board will conduct a Premium Sale for the financial gain of 4-H livestock exhibitors. Specific responsibilities are as follows:
 - Extension will arrange for volunteer auctioneers and clerks to conduct the auction.
 - Both parties will recruit buyers for the auction.
 - Extension will develop, print and distribute auction program at the expense of the Fair Board.
 - Fair Board will provide appropriate facilities, including a working sound system, for the premium sale.
 - Fair Board will provide help in the ring during the auction.
 - Fair Board will provide buyer's cards used to recognize contributors.
 - Extension will collect auction proceeds and redistribute to appropriate exhibitors.
 - Extension will encourage exhibitors to write thank-you notes to their buyers.
20. Extension, in cooperation with appropriate 4-H Fair Superintendents, will conduct weigh-ins of market animals and ensure required identification rules have been followed, as outlined in 4-H 202 (Iowa 4-H Animal and Poultry Identification, Weighing and Exhibiting Requirements for County, State and Interstate Shows) and FFA 202 (Animal Identification, Weighing & Exhibition Requirements County, State and Interstate Shows).
21. Extension, in cooperation with appropriate 4-H Fair Superintendents, will arrange for market animals to be hauled to an appropriate meat processor.
22. Fair Board will provide adequate pens, cages and stalls for exhibits based on the exhibit count collected by Extension. Extension, in cooperation with appropriate 4-H Fair Superintendents, will assign stalls to exhibitors.
23. Extension, specifically Youth Committee, will conduct a Cherry Pie Auction for the purpose of raising funds for travel with Citizenship Washington Focus (CWF). Specific responsibilities are as follows:
 - Extension will arrange for volunteer auctioneers and clerks to conduct the auction.
 - Both parties will recruit buyers for the auction.
 - Extension will develop, print and distribute auction program.

- Fair Board will provide appropriate facilities, including a working sound system, for the Cherry Pie Auction.
 - Extension will collect auction proceeds and deposit into CWF account.
 - Extension will encourage participants to write thank-you notes to their buyers.
24. Extension will write and submit news releases to local media outlets featuring fair results for 4-H, FFA, and Open Class contests.
 25. Extension will arrange for photographs to be taken throughout the fair and especially of trophy and plaque winners for 4-H, FFA, and Open Class contests.
 26. Fair Board will arrange for the Fair Queen, or her representative, to assist with the distribution of ribbons, plaques and trophies to exhibitors during livestock shows.
 27. The Fair Board will award and distribute ribbon premiums according to its budget and based on Extension's records of ribbons earned by each exhibitor.
 28. All parties will work cooperatively to ensure a safe and positive youth development experience during the Fremont County Fair.



License and Service Agreement

The SOCS Partner identified and signing below approves the terms and conditions of this agreement between the Partner and FES.

Partner: <p style="text-align: center;">Shenandoah CSD</p> Address: <p style="text-align: center;">304 W Nishna Road Shenandoah, IA 51601</p> Student Enrollment: 1,140	Agreement Term Dates: <p style="text-align: center;">12/11/2020 – 12/10/2023</p> Special Terms: Supersedes all previous agreements. Option to redesign your website at no charge – see page 7 for pricing details.
URL (web address): https://www.shencsd.com/ Website Champion: Richard Morgan-Fine Ph: 712-246-1581 Email: morganfiner@shencsd.com Network Administrator: Richard Morgan-Fine Ph: Same as above Email: Same as above Superintendent: Dr. Kerri Nelson Email: nelsonk@shencsd.com FES Partner Representative: Karen Mullins Ph: 800-850-8397, ext. 6926 Email: karenm@fes.org Fax: 402-479-6691 Partnership: Contract Type: Schools Sales Tax Exempt: No___; Yes___ (Provide copy of exemption certificate or request form) Purchase Order attached: Yes___; No___	

***I attest that I have read this document and am authorized to sign on behalf of:
Shenandoah CSD**

By: _____
(Signature) (Date)

(Please print full name)

Title: _____

For: FES
1300 O Street
Lincoln, NE 68508

By: _____
Dan Kunzman, Vice President (Date)

**PLEASE REVIEW FOR ACCURACY AND THEN COMPLETE ANY MISSING INFORMATION.
RETURN A SIGNED, COMPLETED COPY TO DIANNA KASTANEK AT diannak@fes.org.**

CONFIDENTIAL INFORMATION

Intended exclusively for the internal and private use of the above named SCHOOL PARTNER and FES

LICENSE AND SERVICE AGREEMENT

Simplified Online Communication System (“SOCS”)

This License and Service Agreement (the “Agreement”) made by and between FES, a Nebraska nonprofit corporation located in Lincoln, Nebraska and Shenandoah CSD (“Licensee”).

THE PARTIES AGREE AS FOLLOWS:

1. License. FES grants to Licensee a limited, nonexclusive and nontransferable license to the Simplified Online Communication System (“SOCS”) web hosting service (collectively the “Licensed Service”). Exclusive proprietary title to all rights, patents, trademarks, copyrights, source code, graphic design and images created by FES and trade secrets in the Licensed Service shall remain with FES and no title to or ownership interest in the Licensed Service shall be transferred to Licensee.

2. Installation, Training, Technical and Support Services. FES shall provide certain technical services to Licensee associated with the installation, management and administration of the Licensed Service. One time set up fee does not include graphic design services. Graphic design services for the website are included in the license fee and limited to 3 mockup designs prior to site installation. Additional graphic services will be charged at the current hourly rate. FES shall provide updates and certain enhancements to the Licensed Service without charge during the term of this Agreement and any renewals. Basic instruction and support services shall be provided at no extra cost as a part of the initial delivery of the Licensed Service. Other technical assistance relating to subsequent technical client network support, configuration, and/or guidance, content creation and/or the transfer of existing content, or on-site training are not part of the license agreement and are subject to a separate charge. Those services and the related charges are noted on page 7 of this Agreement.

3. Charges, Payments, and Taxes. Licensee shall pay the royalty fees for the Licensed Service and related services and costs as set forth on the included pricing summary. All annual royalty fees shall be due on the date identified on the Exhibit; for any exercised renewal terms, the annual fee shall be due on the anniversary date of the original payment, unless otherwise agreed to by the parties. FES shall direct bill Licensee for all royalty fees, services, and support, including additional charges for technical assistance in accordance with the terms and rates set out the attached schedule. Interest shall accrue at the rate of one and one-half percent (1.5%) per month for any invoice balance outstanding for more than thirty (30) days. Each party shall be responsible for its own obligations associated with any federal, state, local or other taxes required with the delivery of the Licensed Service.

4. Obligations of Licensee. In addition to the covenants provided by Licensee within this Agreement, Licensee specifically agrees to the following:

- a. *Logos and Branding.* Permit FES or its designees and assigns to place a logo at a reasonable location on the site, with a link to the website of FES and/or its designee, if so requested by FES.
- b. *Utilization of Site.* Permit FES or its designees and assigns to utilize Licensees’ site and corresponding content in sales demonstrations, marketing materials and/or other venues to highlight Licensed Service to existing and/or potential Licensees.
- c. *Implementation Team.* Identify an initial SOCS implementation team to work directly with FES in the implementation of SOCS for Licensee.

CONFIDENTIAL INFORMATION

Intended exclusively for the internal and private use of the above named SCHOOL PARTNER and FES

5. Warranties and Representations. FES hereby warrants that the Licensed Service (including enhancements and modifications) will perform in all material respects during the term of this Agreement. FES shall, at no additional charge to Licensee, undertake to correct any Licensed Service which does not perform substantially in accordance with the representations of FES. If a defect in the Licensed Service cannot be adequately remedied, the sole and exclusive remedy for any breach of this limited warranty will be restricted to (i) the replacement of the Licensed Service by FES or (ii) refund by FES to Licensee the annual royalty payment which applies to the year in which the defect occurred.

If Licensee modifies, attempts to modify, or decompiles or attempts to decompile the Licensed Service, fails to implement the changes to the Licensed Service as supplied by FES, or in any other way abuses or tampers with the Licensed Service, the warranty obligations of FES under this section shall be null and void. The limited warranty and restricted remedy contained herein is not applicable to any Licensed Service that has been modified or misused by Licensee.

FES PROVIDES NO WARRANTIES, EXPRESS OR IMPLIED, NOR IS IT OBLIGATED FOR, AND EXPRESSLY DISCLAIMS ANY RESPONSIBILITY FOR, THE CONTENT DEVELOPED BY LICENSEE OR ITS AGENTS AS ALLOWED BY THE EDIT FEATURES AVAILABLE IN AND UTILIZED THROUGH THE LICENSED SERVICE. FURTHER, NO REPRESENTATIONS OR WARRANTIES ARE MADE CONCERNING THE ACCURACY, COMPLETENESS, TIMELINESS OR RELIABILITY OF ANY INFORMATION CONTAINED IN ANY SITE LINKED THROUGH THE LICENSED SERVICE. FES DOES NOT WARRANT OR GUARANTY UNINTERRUPTED ACCESS TO THE LICENSED SERVICE AS USED THROUGH THE WORLD WIDE WEB AND ANY SITE LINKED TO THE LICENSED SERVICE OR THE AVAILABILITY OF INTERNET E-MAIL LINKS PROVIDED THROUGH THE LICENSED SERVICE. IN NO EVENT SHALL FES, ITS OFFICERS, AFFILIATES, AGENTS, LICENSORS, EMPLOYEES OR INTERNET SERVICE PROVIDERS BE LIABLE TO LICENSEE OR ANY THIRD PARTY FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER INCLUDING, BUT NOT LIMITED TO, LOST REVENUE, LOST OR DAMAGED DATA, OR OTHER COMMERCIAL OR ECONOMICAL LOSS, WHETHER BASED IN CONTRACT, TORT, OR ANY OTHER THEORY OF LIABILITY.

FES shall use all reasonable efforts to ensure that the SOCS Service is operating and available to Customers 99.9% of the time in any calendar month. Downtime is considered to be time that the SOCS Network is unavailable due to a failure in the FES network. There may be periods of time that FES schedules maintenance on the SOCS network that requires an interruption of service. Customers will be notified in advance of scheduled maintenance and every effort will be made to schedule this maintenance outside the hours of 7:00 a.m. to 10:00 p.m. Central time. Scheduled maintenance is not considered downtime. FES cannot be responsible for connectivity issues arising from problems in the client's network or internet outages due to such things as environmental disaster, cyber-attack, widespread power outages and other events beyond FES' control.

To protect clients' and FES' networks, FES employs tools that vigorously filters viruses and spam. FES, at its sole discretion, reserves the right to filter content it feels poses a threat to the networks.

Confidentially: Absent the use of encryption, use of the Licensed Service through the Internet is not a secured medium and privacy cannot be assured. Internet e-mail is vulnerable to interception and manipulation of data. FES will not be responsible for any damages to Licensee or any third party suffered as a result of the transmission of information, confidential or otherwise, that may be made through Internet e-mail links provided through this Licensed Service. FES is not responsible for any errors or changes made to any transmitted information. Should Licensee or any third party user transmit information using Internet e-mail resources through the Licensed Service, such individuals do so at their own risk.

Accessibility: FES further acknowledges and warrants that, upon release to Licensee, the Licensed Service is currently in material compliance with relevant federal law and corresponding regulations associated with accessibility of web content and the prohibition of discrimination based on disability (the "Accessibility Standards"). FES agrees to promptly respond to, resolve and remediate any bona-fide complaint regarding accessibility of the Licensed Service under the Accessibility Standards in a timely manner and provide an updated version to Licensee at no cost. If FES, in its judgment, cannot remedy any bona-fide complaint concerning accessibility of the Licensed Service under the Accessibility Standards, then Licensee may terminate this Agreement, but its remedy shall be limited to that set out in Section 7 of this Agreement.

Licensee is entitled to make certain changes to the Licensed Service by adding, editing or

CONFIDENTIAL INFORMATION

Intended exclusively for the internal and private use of the above named SCHOOL PARTNER and FES

supplementing content. Licensee is fully responsible for compliance with the Accessibility Standards as to any added content or alterations made to the original content prepared by FES, and Licensee shall indemnify and hold FES harmless for any claims of violation or noncompliance of the Accessibility Standards. In addition, all limited warranties provided by FES in this section shall not apply if the Licensed Service (including all elements of the licensed SOCS system) are: (i) modified or altered by Licensee in any way (other than by FES or with the specific prior written consent of FES); (ii) not timely updated by Licensee with the corrections, patches, fixes, updates, improvements or enhancements that FES may make available from time to time; or (iii) used in any manner or for any purpose by Licensee which is not specifically permitted by this Agreement or the documentation.

Malware: While FES makes reasonable efforts to assure that the Licensed Service as provided through the Internet does not contain computer viruses, Licensee is responsible to take precautions to scan for computer viruses and to ensure that Licensee has a complete current backup of the applicable items contained on its computer system.

Links to Other Sites: The Licensed Service allows for links to other sites through the use of the Internet. These links are provided solely as a service through the Licensed Service. Such linked sites are independently developed by parties other than FES, and FES assumes no liability or responsibility for the accuracy or appropriateness of the information contained in such sites. The inclusion of any link to any other site through the Licensed Service does not imply endorsement by FES. Any mention of another party or its product or service through links offered through the Licensed Service should not be construed as an endorsement of that party or its product or service by FES. If Licensee or any third party decides to access other linked websites, such action is taken at that party's own risk.

Legal Content: The Licensee agrees to comply with all digital rights, copyright, trademark and decency laws. FES reserves the right to remove content that violates these laws or when notified of an ownership dispute. It is the responsibility of the licensee to resolve such disputes and pay associated costs. If client is using the logo or mark of another organization, the client accepts all liability and may be required to demonstrate that permission has been granted to use said logo or mark (i.e. professional sports team logos, NCAA logos, Disney or Olympic logos).

6. **Marketing and Reproduction of Licensed Materials.** Licensee shall only publish, identify or make reference to FES's trade names, trademarks, logos or other identifying materials associated with SOCS or the Licensed Service as approved by FES. If such approval is given, Licensee shall provide complete recognition of FES to the Licensed Service in all forms of advertising, marketing, and related promotional materials. Licensee shall not download, offload nor reproduce, in whole or in part, the Licensed Service, except for archive emergency restart purposes, where relevant and as approved in writing by FES. Licensee shall not use any decompiler programs or devices with respect to the Licensed Service or in any way attempt to decompile the Licensed Service. Licensee shall not remove or destroy any proprietary markings or legends placed upon or contained within the Licensed Service or related materials.

7. **Limitation of Liability.** If FES, in its judgment, is unable to remedy any defects, failure, nonconformity or alleged breach of warranty under the Licensed Service or is otherwise unable to adequately replace the Licensed Service within ninety (90) days after receiving notice from Licensee, FES shall then refund to Licensee the annual royalty payment which applies to the year in which the alleged defect, failure, nonconformity or breach occurred. In no event shall FES be liable to Licensee for loss of profits, sales, goodwill, data or computer programs, or punitive, indirect, tort, economic, special, incidental or consequential damages. Each party agrees to indemnify and hold the other (as well as their respective affiliates, directors, officers, employees and agents) harmless from and against all liabilities, losses, damages, judgments, costs, and expenses of any kind which may be imposed on, incurred by or asserted against a party to this Agreement including, without limitation, attorney fees relating to or arising out of this Agreement or any transaction contemplated hereby, or any amendment, supplement, modification of, or any waiver or consent under or in respect of this Agreement or any transaction contemplated hereby that in each case results from a failure of a party to comply with or perform its obligation under this Agreement or from any act of negligence or willful misconduct on the part of such party.

CONFIDENTIAL INFORMATION

Intended exclusively for the internal and private use of the above named SCHOOL PARTNER and FES

8. Term of Agreement and Termination.

- a. Unless otherwise terminated as provided herein, this Agreement shall commence as of the beginning date and terminate on the ending date of the term stated on page one (1) of this Agreement, subject to the terms of automatic extension set out below.
- b. Notwithstanding the terms of subpart (a) above, Licensee may terminate this Agreement if FES commits a material breach defined as the inability of the system to perform critical functionality (example: article moderation) or that renders the system inoperable and fails to cure that breach within thirty (30) days after receiving written notice from Licensee of that breach; provided, however, that FES shall have thirty (30) business days to cure any defects or breaches associated with its limited warranties associated with the Licensed Service, as set out in Section 7 above.
- c. Notwithstanding the terms of subpart (a) above, FES may terminate this Agreement (i) if Licensee is delinquent in making any payments due under this Agreement when due and continues to fail to make any such payment for ten (10) days after written notice of such delinquency is sent from FES, or (ii) if Licensee commits any other material breach of this Agreement and fails to remedy such breach within thirty (30) days after written notice of such breach is sent from FES. In the event of such termination by FES, Licensee shall remain liable for all fees incurred to date. Such termination by FES shall be without prejudice to any other remedies FES may have at law or in equity.
- d. The termination of this Agreement by either party for any reason contemplated herein shall terminate the rights of Licensee to the Licensed Service. Upon such termination, the license and all other rights granted to Licensee under this Agreement shall cease immediately and Licensee shall promptly (i) return all operating manuals, documentation and other material related to the Licensed Service in the possession of Licensee; (ii) purge the Licensed Service and any portion thereof from each and every computer, computer storage device, and every other medium of Licensee which such Licensed Service or any portion thereof may be on; and (iii) certify to FES that Licensee has complied with these provisions.
- e. At Licensee's request, upon termination of this Agreement by either party, and upon receipt of final payment to FES, FES agrees to return a backup file of client's database plus files uploaded by the client (ie: pictures) within 30 days of termination.
- f. So long as Licensee is not in default of any terms of this Agreement, then this Agreement shall automatically renew annually after completion of the initial term dates on the anniversary hereof, subject to Licensee's obligation to pay the annual royalty fee as provided for herein and any other obligations as contemplated by this Agreement. Either party may terminate the automatic renewal provision by providing notice to the other, no less than sixty (60) days prior to the anniversary date, of its intent to decline the automatic renewal of the contract term. In the event either party should exercise the termination right, the license rights granted to Licensee shall then cease in accordance with the terms of this section.
- g. The termination of this agreement before the end date, either by original contract or automatic renewal, will require the Licensee to pay 50% of the remaining total license fee.
- h. All communications regarding terminating or changing terms of this agreement must be rendered in writing. Phone calls will not be recognized for purposes of this contract.

9. General. Any notice required under this Agreement shall be given in writing to each party at the address identified adjacent to each party's signature. Licensee shall not assign or otherwise transfer this Agreement or any interest therein without the prior written consent of

CONFIDENTIAL INFORMATION

Intended exclusively for the internal and private use of the above named SCHOOL PARTNER and FES

FES. This Agreement shall be binding upon the parties hereto, their successors and assigns as permitted. No waiver or any breach of this Agreement shall constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provision of this Agreement. This Agreement may be originally executed in one or more counter-parts, each of which shall be deemed an original. This Agreement shall be governed by the laws of the State of Nebraska and the parties submit and consent to the jurisdiction of the Nebraska courts for any matter associated with this Agreement. No modifications to this Agreement shall be valid unless made in writing and signed by all parties hereto.

10. Compliance with State Laws. In executing this Agreement, Licensee represents that it has secured all necessary consents and approval from relevant governing or oversight boards and related entities as may be required by state or local law. Execution of this Agreement shall constitute acknowledgement of any such confirmation requirements and waiver of any subsequent claims of requiring consent, confirmation or approval as a condition precedent to the implementation or enforcement of this Agreement.

CONFIDENTIAL INFORMATION

Intended exclusively for the internal and private use of the above named SCHOOL PARTNER and FES

PRICING SUMMARY

ANNUAL ROYALTIES/FEEES:

- **SOCS Web Hosting Service** **\$4,995 per year**
 - Set-up Fee Waived \$1,000 one-time charge
- **Notifier (Text Option)**..... **\$N/A per year**
 - (Annual fee plus \$50 one-time set-up fee, see below)
- **Mobile App in Stores Maintenance**..... **\$N/A per year**
 - (\$200/yr plus \$350 one-time set-up fee, see below)
- **Additional URL/Domain Registrations** **\$N/A per year**
 - One URL/Domain registration included
 - (# of add'l domains N/A x \$20 per domain)

Total Annual Royalties/Fees **\$4,995 per year**

Payment terms:

- \$4,995 annually

OPTIONAL ONE-TIME SERVICES/FEEES:

- SOCS Web Hosting Set-up (\$1,000)..... **\$N/A**
- Notifier Set-up (\$50)..... **\$N/A**
- Mobile App in Stores Set-up (\$350)..... **\$N/A**
- Add'l Listserv Set-up (\$100) per 10..... **\$N/A**
 A listserv for each school building plus one for district office is included with hosting service. A district or single school within the district may purchase additional listservs (non-school building, i.e., athletics or alumni).
- Google Mail for Education Set-up (\$250/domain) **\$N/A**
- Content Migration Set-up (\$50/hr) Estimate..... **\$N/A**
 Migration of existing content on client website to the SOCS hosted site as part of the set-up process. SOCS will estimate hours needed based on publicly available content viewable on the client's existing sites. SOCS reserves the right to adjust this estimate if additional content is to be migrated. If over by 10% or more, client will be consulted. The client will provide a site map demonstrating where, on the SOCS site, the existing content will reside. Existing content will be migrated using copy and paste. It is the responsibility of the client to determine content that is outdated or expired. SOCS will work closely with the client throughout the process.
- On-line Payment Set-up (TBD)..... **\$N/A**
 If using on-line payment services that requires set-up, there will be a one-time set-up charge.

Total One-Time Set-up Fees..... **\$0**

OPTIONAL FEES:

- On-site training is negotiable
- Licensee specific customization services will be made available to Licensee at an hourly programming rate.

SPECIAL BILLING NOTES/ARRANGEMENTS:

- Supersedes all previous SOCS license agreements, effective **12/11/2020**.
- Includes option to redesign your website, at no charge.

CONFIDENTIAL INFORMATION

Intended exclusively for the internal and private use of the above named SCHOOL PARTNER and FES

**Invoices and Billing Statements will be sent to the following address:
(This is usually a Business/Office Manager or an accounting staff member.)**

Licensee: **Shenandoah CSD**

c/o: Lisa Holmes

Title: Board Secretary

Street: 304 W Nishna Road

City: Shenandoah State: IA Zip: 51601

Phone Number: 712-246-1581

Fax Number: 712-246-3722

Email Address: holmesl@shencsd.com

Agreement Term Dates: From 12/11/2020 – 12/10/2023

CONFIDENTIAL INFORMATION

Intended exclusively for the internal and private use of the above named SCHOOL PARTNER and FES

Powerschool Purchase 2020-2021

BY Richard Morgan-Fine & Tiffany Spiegel

We have three items we would like to purchase for Powerschool this year.

1. Training for staff
2. Test server
3. Registration change over

1. We as a district want to leverage powerschool more and with many new staff and many PS experts no longer with the district we would like to purchase Training called PD+. This product is for all staff and is an online program from Powerschool - **\$1500 Subscription per year.**

Video on [Professional Development Plus](#) (PD+)

2. Test Server would allow us to train and test items or processes without affecting the production system or our state reporting data. This is recommended best practice to do testing and change management first before making changes to the live system. We are one of a few districts not utilizing this function. Annual Cost of **\$2000**
3. The registration change is a shift as the Grantwood Registration product we have used is being sunsetted this year and that requires us to purchase something else. We choose 1 of the two options supplied to us from Powerschool. We believe this product will help improve the registration process and also allow us to do more moving forward. First Year cost is **\$12,819.28**. Itemized costs are as listed.

Enrollment Express - \$2,032.60 Annually per student count

Standard Implement - \$8,500.00 One time cost.

Ecollect forms - \$2,286.68 Annually per student count

Total - \$12,819.28

After First year the annual cost is below.

Enrollment Express - 2,032.60 Annually per student count

Ecollect forms - \$2,286.68 Annually per student count

Annual cost \$ 4,319.28

So we are asking for a total of **\$16,319.28** this year with the one time Implementation cost and an ongoing annual Cost of **\$7,819.28** which will add to current hosting and support cost of \$10,047.11. Total Powerschool Annual cost will be **\$17,866.39**



Professional Development Plus (PD+) Training



Break through the barriers to quality professional development with PD+ Training. Unlock the full potential of your PowerSchool solutions with best-in-class, professional training offered in convenient, flexible, and engaging formats.



Time to Learn

Users can choose to learn when it fits into their busy schedules. An extensive library of self-paced courses and video tutorials are available online 24/7.



Personalized Learning

Users can follow role-based learning paths to find a collection of PD+ training recommended for their job role. And since learning paths define the sequence of the courses and videos, there's no guesswork involved.



Engaging Formats

No PowerPoints! Embedded instructional activities help cement learning. Rich graphics illustrate important concepts. Formative assessments provide immediate feedback within the course.



Cost Effective

Cuts to education funding have resulted in tight budgets for quality professional development. For one low annual fee, PD+ Training offers all users in your district unlimited access to our high-quality resources.



Ongoing Training

PD+ Training is the perfect solution for addressing ongoing training needs—whether it's a new employee who needs to get up to speed, or existing employees who need refresher courses for seasonal activities.



Training is a **Scalable** and efficient **Online** training solution



to effectively reach **All District Users**

Professional Development Plus (PD+) Training

As a Professional Development Plus (PD+) subscriber, all users in your district will have unlimited access to an extensive online library of self-paced courses and video tutorials, along with the opportunity to follow role-based learning paths designed to give you the solutions-focused training you need to best use your PowerSchool product.

Self-Paced Courses

 1 hour long

- Interactive courses include demonstrations, hands-on activities, and assessments
- Leaders can assign courses to staff and use built-in reports to track completed training

Video Tutorials

 5 min long

- Video tutorials provide quick answers on how to perform a variety of tasks
- Designed for time-pressed users with common PowerSchool questions

Learning Paths

- Collections of PD+ courses and videos recommended for your job role in your school or district
- Designed to ensure that you get the solutions-focused training you need
- Defined sequence of courses and videos takes the guesswork out of building your curriculum

"I like that you can pause it and resume later, where I left off. I don't always have large uninterrupted blocks of time."

"This course taught me how to navigate through the system to enroll and transfer students. It was very interactive and informative."

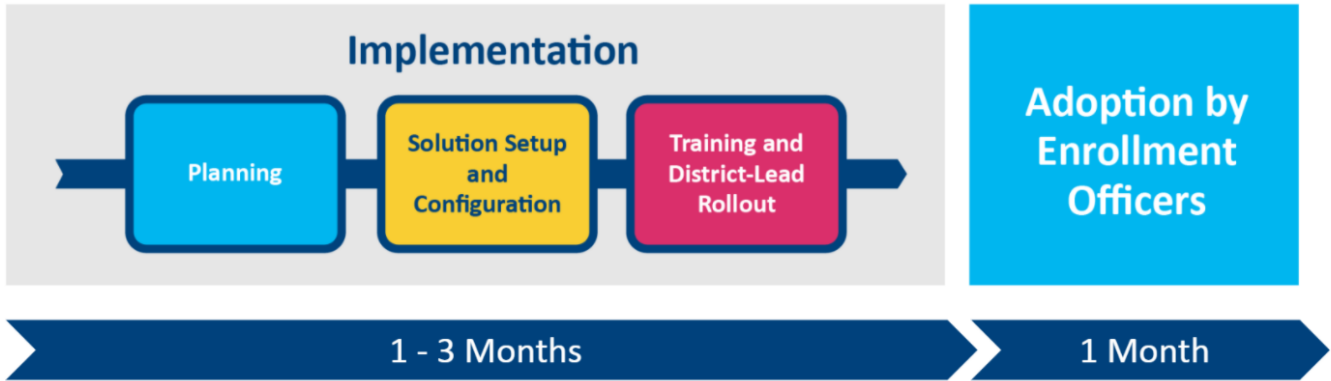
PD+ Testimonials

"I loved the 'try it now!' exercises - as a hands-on learner, that really helped me feel more comfortable with the information."

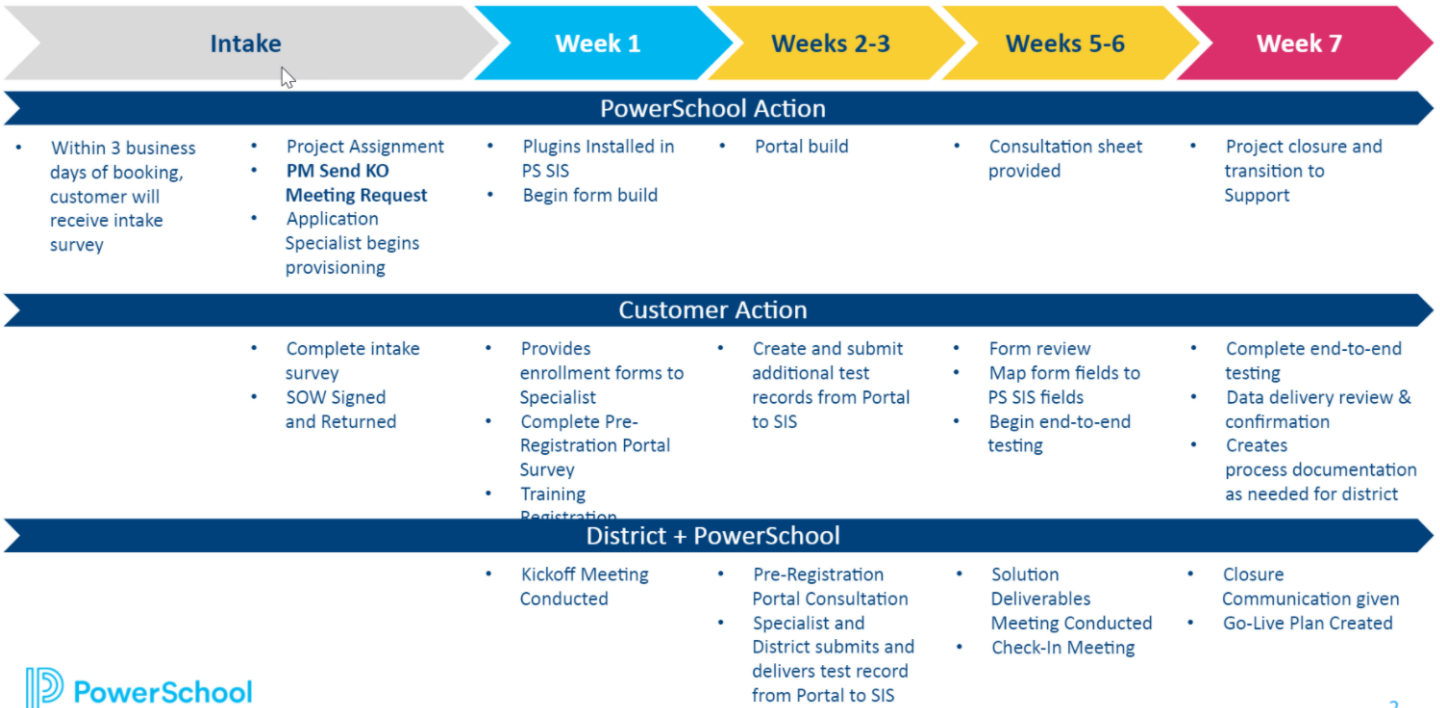
For more information about Professional Development Plus (PD+), email us at training@powerschool.com, or call (877)873-1550

Enrollment Express Onboarding Plan

Enrollment Onboarding consists of 3 phases before moving to adoption. Implementation can take 1-3 months depending on package purchased, with administrative adoption a month after implementation completion.



Sample Enrollment Express Onboarding Plan STANDARD



AEA PURCHASING AGREEMENT 2021- 2022

This purchasing agreement (“Agreement”) is entered into by AEA Purchasing, an entity formed by a 28E Agreement filed on or about February 7, 2011 and the _____ School District/Customer (hereafter the “Eligible Member”) located in Area Education Agency (hereafter the “AEA”) _____ for the 2021-2022 school year.

SELECTION OF PROGRAMS

Eligible Member elects to participate in the program(s) checked below. Products available under these bids are for use in the Eligible Member’s Child Nutrition Programs:

- A. AEA PURCHASING Food Bid _____ (TBD)
- B. AEA PURCHASING Small Wares Bid _____ (Rapids Wholesale)
- C. AEA PURCHASING Ware Wash Bid _____ (TBD)

COMMITMENT TO BUY AND PARTICIPATE

The Eligible Member agrees to purchase an aggregate monthly total of 60% of its food and supplies (excluding USDA Foods, milk, bread, small wares and ware wash) from the vendor selected by AEA Purchasing (“Prime Vendor”).

Eligible Member agrees to respond to requests for information from AEA Purchasing, reporting any service, product, invoicing, or other problems which may arise between the Eligible Member and any Prime Vendor. Also, to be willing to serve on, or provide input to, committees as established by AEA Purchasing from time to time.

EFFECTIVE DATE

To be effective beginning July 1, 2021, this Agreement must be signed no later than June 30, 2021.

PRIME VENDOR RESPONSIBILITIES TO ELIGIBLE MEMBERS:

- Provide product data information (i.e. nutrition specifications, child nutrition documentation)
- Establish bi-weekly (or otherwise agreed upon schedule) salesperson visits and truck deliveries
- Establish, in conjunction with AEA Purchasing, food shows and seminars
- Provide monthly and weekly price reports
- Invoice and directly deliver products
- Provide computer ordering and inventory system support

AEA PURCHASING ADMINISTRATIVE FEE

AEA Purchasing administers a \$.50 per case and a \$.10 per broken case amount to help to cover the expenses of running the program. At the conclusion of this Agreement, after expenses are paid, the balance is refunded to our Eligible Members on a pro rata basis. In school year 2019-2020 the amount sent back as a year-end food rebate was \$270,535.00. Eligible Member will return any such refund to the appropriate school meals account as required by the United States Department of Agriculture (USDA). Iowa’s AEA, through the appointed representatives on the IAAEA Governing Board, will provide oversight and management for this program but no funding.

PAYMENT

Normal terms are net amount due in 30 days. (Net 30 days.)

Eligible Member will remit payment directly to Prime Vendor. Eligible Member will pay applicable administrative fees included on its invoices. These administrative fees will be paid to AEA Purchasing by Prime Vendor pursuant to the agreement between AEA Purchasing and Prime Vendor.

PRICE LISTS AND PRICE CHANGES

AEA Purchasing will transmit monthly and weekly price lists to Eligible Members. Firm prices will prevail for one calendar month with the exception of weekly price changes for fresh meat, dairy products and produce.

MINIMUM ORDER AND DELIVERY

Orders may be placed with Prime Vendor at any time during the term of this Agreement. The minimum order requirements for one Eligible Member for delivery to one building will be \$500.00 for food. The Prime Vendor will deliver and unload goods directly to Eligible Members during normal operating hours or at other mutually agreed upon times. Schools that order

under \$500 will incur a \$15 service fee. There will be no fuel surcharge. There will be no minimum delivery requirement for the month of May or the three weeks prior to Winter break.

ELIGIBLE MEMBER RESPONSIBILITY

Eligible Member acknowledges their responsibility to comply with any and all applicable regulations of the USDA Food and Nutrition Service Department and the Iowa Department of Education Bureau of Nutrition and Health Services, including but not limited to, the retention of records and nonprogram revenue requirements. Eligible Member agrees to adhere to all provisions of the Standards of Conduct adopted by AEA Purchasing.

COMPLIANCE BY AEA PURCHASING

AEA Purchasing will comply with any and all applicable federal and state regulations related to the procurement of goods and services for Iowa school districts and area education agencies.

TERMINATION

Both Eligible Member and the AEA Purchasing have the option to terminate this Agreement prior to June 30, 2022 upon thirty (30) days advance written notice.

SIGNATURES

Eligible Member/School District

AEA Purchasing Signature
AEA Purchasing Foodservice Division
PHONE: 800-632-5918 x-1321
EMAIL: megan@aeapurchasing.org

Name of School District/Customer

AEA Purchasing

Signature

Date

Board President or Title

Date

School District Phone Number

*** AEA Purchasing has the ability to share this document electronically allowing for completion and e-signature by the authorized person/persons. If your school district is interested in completing this agreement electronically, please email administrative assistant Barb Adams at barb@aeapurchasing.org .*

Superintendent email address: _____

Business Manager email address: _____

Foodservice Director email address: _____

BOARD RESOLUTION TO JOIN IOWA LOCAL GOVERNMENT RISK POOL

RESOLUTION NO. _____

Resolution approving the participation by the School District in a joint agreement establishing local government risk pools

WHEREAS, the Board of Directors (the "Board") of the Shenandoah Community School District in the County (Counties) of Page, State of Iowa (the "School District") is required by Section 274.3 of the Code of Iowa, as amended, to operate, control and supervise all public schools within the boundaries of the School District and is authorized to exercise any broad and implied power not inconsistent with the laws of the State of Iowa and administrative rules adopted by state agencies pursuant thereto, related to the operation, control and supervision of those public schools; and

WHEREAS, pursuant to Section 670.7, subsection 1 of the Code of Iowa, as amended, the School District may join and pay funds into a local government risk pool to protect the School District against any and all liability, loss of property, or any other risks associated with the operation of the School District and the costs of local government risk pools shall be included in the School District's management levy as provided in Section 296.7 of the Code of Iowa, as amended, or, if the School District has not certified a management levy, the costs shall be paid from the School District's general fund; and

WHEREAS, pursuant to Section 296.7 of the Code of Iowa, as amended, the School District may enter into agreements obligating the School District to make payments beyond its current budget year to establish and maintain local government risk pools to protect the School District from tort liability, loss of property, environmental hazards or any other risk associated with the operation of the School District; and

WHEREAS, the School District is authorized pursuant to Chapter 28E of the Code of Iowa, as amended, to enter into joint agreements with other public agencies and with private agencies (both as defined therein) for the joint exercise of powers, privileges and authorities exercised or capable of being exercised by the School District; and

WHEREAS, because of the fluctuation of the costs of natural gas and variability of the quantities of natural gas used by the School District caused by changes in winter weather conditions, it is in the best interests of the School District to enter into a joint agreement with other public agencies, in substantially the form as has been presented to and considered by the Board (the "Iowa Local Government Risk Pool Agreement" or the "Agreement") providing for the forming and creation of the Iowa Local Government Risk Pool Commission (the "Commission") for the purpose of establishing one or more local government risk pools (together, the "Local Government Risk Pools") to help the participating public agencies mitigate budget risks associated with winter heating and other natural gas consumption, to enter into contractual arrangements with private parties to access natural gas for the benefit of the participating public agencies, to establish premiums to be paid by the participating public agencies, to pool their risks and stabilize gas prices annually and to facilitate the purchase by and delivery to the participating public agencies of natural gas periodically;

BOARD RESOLUTION TO JOIN IOWA LOCAL GOVERNMENT RISK POOL

NOW, THEREFORE, It Is Hereby Resolved by the Board of Directors of the School District, as follows:

Section 1. The participation by the School District in the Iowa Local Government Risk Pool Agreement and the Local Government Risk Pools established in accordance therewith are hereby approved.

Section 2. The Iowa Local Government Risk Pool Agreement is hereby approved, and the President and Board Secretary are hereby authorized and directed to accept and execute the same and any related documents for and on behalf of the School District.

Section 3. The Board shall determine from time to time which, if any, of the Local Government Risk Pools established by the Commission are appropriate for the School District to participate in and shall enter into such related documents and agreements as may be necessary in connection therewith and the President and Board Secretary are hereby authorized and directed to execute the same for and on behalf of the School District.

Section 4. To the extent that the School District incurs obligations to pay premiums or other costs in connection with such Local Government Risk Pools, the Board agrees to include in its annual budget sufficient funds to pay such obligations each fiscal year from its management levy and/or general fund levy.

Section 5. The President and the Board Secretary (or their acting designees) are hereby authorized to execute and deliver any and all agreements, documents and instruments required in connection with the Agreement and to carry out the purposes set forth in this resolution.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved the ____ day of _____, 20__.

President, Board of Directors

Attest:

Secretary, Board of Directors

**SUGGESTED TEXT TO INCLUDE IN BOARD MINUTES RE
RESOLUTION TO JOIN IOWA LOCAL GOVERNMENT RISK POOL**

The Board took up and considered matters relating to participating in a joint agreement relating to the establishment of a local government risk pool.

After due consideration and discussion, Director _____ introduced the resolution below and moved that the resolution be adopted, seconded by Director _____. After due consideration, the President put the question on the motion and the roll being called, the following named Directors voted:

Ayes: _____

Nays: _____.

Whereupon, the President declared the resolution duly adopted, as follows:

[include final approved resolution language]

Application and Agreement to Join the
Iowa Local Government Risk Pool Agreement

This Application and Agreement entered into this _____ day of _____, 20____ by and between the Iowa Local Government Risk Pool Commission (the "Commission"), and the School Corporation executing this Application and Agreement (the "Public Agency"), a school corporation organized under the laws of the State of Iowa, is for the purpose of providing a means by which the Public Agency can join the Iowa Local Government Risk Pool Agreement (as amended from time to time, the "Agreement") entered into as of the 20th day of August, 2019 by and between the Clarion-Goldfield-Dows Community School District, the Union Community School District and the Prairie Valley Community School District [the "Organizing Public Agencies" and, along with the other Iowa school corporations, cities, counties and other political subdivisions of the State of Iowa (including the Public Agency) that have joined or will join the Agreement (the "Public Agencies"), hereinafter and in the Agreement collectively referred to as the "Participating Public Agencies".

By joining the Agreement, the Public Agency and the other Participating Public Agencies may exercise powers, privileges, or authority, and make use of benefits jointly to which each of the Participating Public Agencies, separately is entitled under state and federal legislative acts.

This Application and Agreement amends the Agreement to add the Public Agency as a party and shall be effective upon its execution and filing with the Secretary of State of the State of Iowa.

The Commission was created pursuant to the Agreement for the purpose of establishing one or more local government risk pools to help the Participating Public Agencies mitigate budget risks associated with winter heating and other natural gas consumption, to enter into contractual arrangements with private parties to access natural gas for the benefit of the Participating Public Agencies, to establish premiums to be paid by the Participating Public Agencies, to pool their risks and stabilize gas prices annually and to facilitate the purchase by and delivery to the Participating Public Agencies of natural gas periodically.

The Public Agency agrees to be bound by the terms and conditions of the Agreement and such rules and regulations as may from time to time be adopted by the Board of Commissioners of the Commission.

The Public Agency may choose to be involved in or take advantage of any local government risk pool, program or activity of the Commission for any fiscal year and failure to be involved in or take advantage thereof for any fiscal year shall not constitute a withdrawal by the Public Agency from the Agreement.

There are specific provisions relating to withdrawal from the Agreement set forth therein, and the Public Agency agrees to make payment of all amounts due for its contracts, and all contracts and obligations of the Public Agency shall survive any withdrawal by the Public Agency from the Agreement.

IN WITNESS WHEREOF, the parties hereto do execute this Application and Agreement as of the day and year first above written.

IOWA LOCAL GOVERNMENT
RISK POOL COMMISSION

Shenandoah Community School District

By _____
Chairperson, Board of Commissioners

By _____
President, Board of Directors

By _____
Secretary, Board of Commissioners

By _____
Secretary, Board of Directors

**IOWA LOCAL GOVERNMENT RISK POOL COMMISSION
NATURAL GAS PROGRAM PARTICIPATION AGREEMENT**

THIS PARTICIPATION AGREEMENT is entered into by and between Iowa Local Government Risk Pool Commission (“28E”), 1201 63rd Street, Des Moines, Iowa, 50311, and Shenandoah CSD (“District”), effective as of the 1st day of July, 2021.

WHEREAS, 28E has established a local government risk pool program called Education Energy Group Pool (the “Program”) to pool risks and stabilize gas prices for public entities in conjunction with a Certified Natural Gas Provider (“CNGP”) and other service providers including but not limited to Education Energy Group, LLC, an Iowa limited liability company, WoodRiver Energy, a Colorado limited liability company, and Iowa School Finance Information Services, Inc., an Iowa corporation (hereinafter collectively referred to as “Service Provider(s)”); and

WHEREAS, District has a need for such Program in connection with stabilization of natural gas costs within its budget,

NOW, THEREFORE, in consideration of mutual promises and warranties contained in this Agreement, the parties hereby agree to the following:

1. Services. District agrees to purchase from 28E, and 28E agrees to deliver, 100 percent of natural gas requirements for Enrolled Meters listed in Exhibit A of this Agreement, under the terms outlined herein. District shall take title, possession, and control of the gas at the point of delivery.

2. Term. The term of this Agreement shall commence on the effective date listed above and shall be in effect until June 30, 2022. This Agreement shall automatically renew each year for an additional twelve (12) month period unless terminated by either party giving the other written notice of termination on or before April 1 of the calendar year.

3. Total Premium. The Total Premium shall be set as the sum of all District Enrolled Meters and is set forth in Exhibit B of this Agreement. Exceptions are also noted in Exhibit B of this Agreement. Premiums for subsequent fiscal years shall be determined and communicated on or before March 1 of the calendar year. Premiums and any Premium Adjustments shall be due and payable, within 30 days of receipt of invoice by the District to the 28E. Late charges may be assessed on Premiums not paid timely.

4. Limitation of Liability & Indemnification.

- (a) District & 28E will fully indemnify and hold harmless one another and each of their respective officers, directors, agents, and employees, from and against all claims, actions, proceedings, or settlements based upon, arising out of, or sustained in connection with, any other program or service offered by District or 28E unrelated to this Agreement.
- (b) Force Majeure – District shall fully indemnify 28E and Service Providers for acts of God, strikes, lock outs, pipeline explosions, pipeline maintenance, pipeline disturbances or other industrial disturbances, including those involving or affecting Service Providers producing or transporting gas on behalf of 28E.

5. Independent Contractors. It is expressly agreed that the relationship of the parties shall be that of independent contractors. Nothing in this Agreement shall be construed to create any employment relationship, partnership, joint venture, agency or other similar relationship. Neither party shall have the right or authority to create, assume or imply any obligation or responsibility on behalf or in the name of the other party or bind the other party in any manner.

6. Assignment. The 28E may assign this Agreement to a designated Service Provider, upon notice to the District. Other assignments of this Agreement shall only be by mutual consent of the parties.

7. Severability. If any provision of this Agreement is held to be unenforceable, in whole or in part, such holding will not affect the validity of the other provisions of this Agreement.

8. Choice of Law. This Agreement will be governed and interpreted in accordance with the laws of the State of Iowa. The parties agree to venue and jurisdiction in the state court located in Polk County, Iowa.

9. Entire Agreement. This Agreement constitutes the complete and entire statement of all terms, conditions and representations of the Agreement between 28E and District with respect to its subject matter.

IN WITNESS THEREOF, the parties hereto have caused this instrument to be executed by their officers designated below.

Iowa Local Government Risk Pool (28E)

Shenandoah Community School District

Signature

Signature

Title

Board President

Title

Date

Date

Shenandoah Community School District
School District Name

Iowa LGRP
1201 63rd Street
Des Moines, Iowa 50311
(515) 251-5970

**IOWA LOCAL GOVERNMENT RISK POOL
NATURAL GAS PROGRAM PARTICIPATION AGREEMENT
EXHIBIT A: ENROLLED METERS**

Entity Name: Shenandoah Community School District

Entity Billing Address:

304 W Nishna Rd.
Shenandoah, IA 51601

Primary Contact Name: Kerri Nelson
Primary Contact Email Address: nelsonk@shencsd.com
Primary Contact Phone: (712) 246-1581

District shall enroll the following meters in the Program for the term of this Agreement (“Enrolled Meters”):

Facility Name	Facility Physical Address	Utility Account Number	Utility Meter Number	Utility/LDC	Material Changes Anticipated (Yes or No)
Shenandoah School	105 E Nishna Rd. Shenandoah, IA 51601	2617035039		MidAmerican	
Shenandoah CSD	1305 W Sheridan Ave Shenandoah, IA 51601	45170-04038	SY1861329	MidAmerican	
Shen High School	334 W Nishna Rd. Shenandoah, IA 51601	13381-55002	AE1203588	MidAmerican	
HS Generator	1000 Mustang Dr. Shenandoah, IA 51601	57811-04000	AE1204874	MidAmerican	
Admin Bldg	304 W Nishna Rd. Shenandoah, IA 51601	5074010012		MidAmerican	
High School	1000 Mustang Dr. Shenandoah, IA 51601	5053010011		MidAmerican	
Middle School	601 Dr Creighton Cir Shenandoah, IA 51601	1086086029		MidAmerican	

**IOWA LOCAL GOVERNMENT RISK POOL
NATURAL GAS PROGRAM PARTICIPATION AGREEMENT
EXHIBIT B: PREMIUMS**

Entity Name: Shenandoah Community School District

Total Premium(s). Total Premium(s) shall be the complete and total amounts owed by the District to the 28E for all costs allocated with the Enrolled Meter for purchase and delivery of natural gas, for the Term of this Agreement, with the Exceptions defined below. The Total Premium includes protections for District from changes to pricing in the natural gas market, and changes in consumption resulting from weather, interstate or local distribution or tariff changes. District recognizes it is paying a premium for this transfer of risk and resulting budget certainty. The Total Premium also includes amounts needed to pay the administrative and other expenditures of the 28E.

Exception. Total Premium is set based upon current equipment and historical consumption for each Enrolled Meter. A Material Change may result from facility capital investment in property and equipment (“Material Change(s)”). District shall inform 28E of any Material Change anticipated in advance or immediately upon occurrence, to equipment or gas consumption for each Enrolled Meters during the Term of this Agreement. In the event the Material Change anticipates gas consumption to decrease, 28E may refund a portion of the Premium. In the event the Material Change anticipates gas consumption to increase, 28E may assess additional Premium. In the event a Material Change occurs, regardless of notification to the 28E by the District, the 28E may adjust the Premium to either refund a portion of the Premium to the District or assess additional Premium from the District (“Premium Adjustment”). Premium Adjustments shall be due and payable by the responsible party within 30 days of notification.

Premiums for Enrolled Meters (“Total Premiums”): \$39,493.00 July 1, 2021 – June 30, 2022. This Total Premium amount will be reduced based upon actual natural gas invoices from previous supplier to District dated after July 1, 2020.

Facility Name	Facility Physical Address	Total Premium 2021-2022
Shenandoah School	105 E Nishna Rd. Shenandoah, IA 51601	\$ 2,829.82
Shenandoah CSD	1305 W Sheridan Ave Shenandoah, IA 51601	\$ 801.74
Shen High School	334 W Nishna Rd. Shenandoah, IA 51601	\$ 96.14
HS Generator	1000 Mustang Dr. Shenandoah, IA 51601	\$ 156.53
Admin Bldg (combined total)	304 W Nishna Rd. Shenandoah, IA 51601	\$ 35,608.77
High School (combined total)	1000 Mustang Dr. Shenandoah, IA 51601	
Middle School (combined total)	601 Dr Creighton Cir Shenandoah, IA 51601	

Spring 2021 Vehicle Purchase

2021 Chevy	Equinox	LS FWD	Model 1XP26	\$ 23,586.00
2021 Chevy	Equinox	LS AWD	Model 1XX26	\$ 24,896.00
2021 Chevy	Traverse	LS AWD	Model 1NV56	\$ 31,380.00

INDOAH
TANGS



CHENANDOAH
MUSTANGS



GYM
ENTRANCE



Home
the
Mus
&

103 EQUAL EDUCATIONAL OPPORTUNITY

It is the goal of the board to develop a healthy, social, intellectual, emotional, and physical self-concept in the students enrolled in the school district. Each student attending school will have the opportunity to use its education program and services as a means for self-improvement and individual growth. In so doing, the students are expected to conduct themselves in a manner that assures each student

The Shenandoah Community School District board will does not discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices, activities on the basis of age, race, color, national origin, gender, gender identity, religion, creed, marital status, sex, sexual orientation, socioeconomic status, or disability. The belief in equal education opportunity serves as a guide for the board and employees in making decisions related to school district facilities, employment, selection of educational materials, equipment, curriculum, and regulations affecting students. There is a grievance procedure for processing complaints of discrimination. If you have any questions or a grievance related to this policy please contact Aaron Burdorf, Equity Coordinator, 601 Dr. Creighton Cir., Shenandoah, IA 51601, (712) 246-2520, burdorf@shencsd.com.

Board policies, rules and regulations affect students while they are on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district.

The board requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

~~The board is committed to the policy that no otherwise qualified person will be excluded from educational activities on the basis of age, race, color, national origin, gender, gender identity, religion, creed, marital status, sex, sexual orientation, socioeconomic status, or disability. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.~~

~~Harassment or discriminatory behavior that denies civil rights or access to equal educational opportunities includes comments, name calling, physical conduct or other expressive behavior directed at an individual or group that intentionally demeans the age, race, color, national origin, gender, gender identity, religion, creed, marital status, sex, sexual orientation, socioeconomic status, or disability of the individual or individuals or creates an intimidating, hostile or demeaning environment for education.~~

Inquires by students regarding compliance with equal educational opportunity and affirmative action laws and policies, including but not limited to complaints of discrimination, are directed to the Affirmative Action Coordinator by writing to the Affirmative Action Coordinator, Aaron Burdorf, Shenandoah Community School District, 601 Dr. Creighton Cir, Shenandoah, IA 51601; or by telephoning (712) 246-2520.

Inquiries by students regarding compliance with equal educational opportunity and affirmative action laws and policies, including but not limited to complaints of discrimination, may also be directed in writing to the Director of the Region VII office of Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn St., 37th Floor, Chicago, IL, 60604 (312) 730-1560, fax (312) 730-1576 OCR.Chicago@ed.gov, the Iowa Civil Rights Commissioner, <https://icrc.iowa.gov>, (515) 281-4121 or the Iowa Dept. of Education, Grimes State Office Bldg., Des Moines, IA 50319; (515) 281-5294. This inquiry or complaint to the federal or state office may be done instead of, or in addition to, an inquiry or complaint at the local level.

Commented [NK1]: Volume 29 #2 – November 3, 2020
The IASB sample policy was updated to incorporate some of the language from IASB sample policy 500, to further strengthen the goals and vision of the policy. Policies 103 and 500 heavily overlapped one another. By adding some language from policy 500 to policy 103, the policy and the district's process are more clearly defined and allow for the rescission of sample policy 500. The changes include updated contact information for the regional office of civil rights. Due to the changes to this policy, IASB sample policy 500 will be rescinded.

This is a mandatory policy.

NOTE: A school district may have a different coordinator for each law or consolidate the responsibilities under one employee. The Iowa Department of Education encourages districts to have no more than two (2) coordinators: one for employment and one for programs. If the district has more than one coordinator, publications of this policy and notifications must include the name, contact address, contact phone number and email address for each coordinator.

NOTE: The language utilized above is consistent with Iowa Department of Education guidance released in the School Leader Update on September 1, 2015. The classes listed are all mandatory.

NOTE: Some conduct that falls under a school's equal educational opportunity policy also may trigger responsibilities under the state's anti-bullying/anti-harassment laws. By limiting the response to a specific application of its equal educational opportunity policy and the accompanying grievance procedures, a school may fail to properly consider whether the alleged conduct also results in bullying and/or harassment.

Legal Reference: 20 U.S.C. §§ 1221 *et seq.* ~~(1994)~~;
20 U.S.C. §§ 1681 *et seq.* ~~(1994)~~;
20 U.S.C. §§ 1701 *et seq.* ~~(1994)~~;
29 U.S.C. § 206 *et. seq.*
29 U.S.C. § 794 ~~(1994)~~;
42 U.S.C. §§ 2000d and 2000e.
42 U.S.C. §§ 12101 *et seq.* ~~(1994)~~;
34 C.F.R. Pt. 100 ~~(2002)~~;
34 C.F.R. Pt. 104 ~~(2002)~~;
Iowa Code §§ 216.6; 216.9; 256.11, ~~11A~~; 280.3 ~~(2009)~~;
281 I.A.C. 12.

Cross Reference: 101 Educational Philosophy of the School District
401.1 Equal Employment Opportunity
500 Objectives for Equal Educational Opportunities for Students
506.1 Student Records

Approved 8/8/94

Reviewed 6/22/20

Revised 11/07/16

Code No. 500

500 OBJECTIVES FOR EQUAL EDUCATIONAL OPPORTUNITIES FOR STUDENTS

~~This series of the board policy manual is devoted to the board's goals and objectives for assisting the students of the school district in obtaining an education. Each student will have an opportunity to obtain an education in compliance with the policies in this series.~~

~~It is the goal of the board to develop a healthy social, intellectual, emotional, and physical self-concept in the students enrolled in the school district. Each student attending school will have the opportunity to use it and its education program and services as a means for self-improvement and individual growth. In so doing, the students are expected to conduct themselves in a manner that assures each student the same opportunity.~~

~~The board supports the delivery of the education program and services to students free of discrimination on the basis of race, color, sex, gender, gender orientation, marital status, sexual orientation, national origin, religion, creed, socioeconomic status, or disability. This concept of equal educational opportunity serves as a guide for the board and employees in making decisions relating to school district facilities, employment, selection of educational materials, equipment, curriculum, and regulations affecting students.~~

~~In the delivery of the education program, students will treat the employees with respect and students will receive the same in return. Employees have the best interests of the students in mind and will assist them in school-related or personal matters if they are able to do so. Students should feel free to discuss problems, whether school-related or personal, with the guidance counselor or other employees.~~

~~Board policies, rules and regulations affect students while they are on school district property or on property within the jurisdiction of the school district; while on school-owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district.~~

~~This section of the board policy refers to the term "parents" in many of the policies. The term parents for purposes of this policy manual will mean the legal parents. The legal guardian or custodian of a student and students who have reached the age of majority or are otherwise considered an adult by law.~~

~~Inquiries by students regarding compliance with equal educational opportunity and affirmative action laws and policies, including but not limited to complaints of discrimination, are directed to the Affirmative Action Coordinator by writing to the Affirmative Action Coordinator, Shenandoah Community School District, Shenandoah, Iowa 51601; or by telephoning 712-246-1581.~~

~~Inquiries by students regarding compliance with equal educational opportunity and affirmative action laws and policies, including but not limited to complaints of discrimination, may also be directed in writing to the Director of the Region VII office of Civil Rights, U.S. Department of Education 8930 Ward Parkway, Suite 2037, Kansas City, MO. 64114 (816) 268-0550 or Iowa Dept. of Education, Grimes State Office Bldg., Des Moines, IA. (515) 281-5294. This inquiry or complaint to the federal or state office may be done instead of, or in addition to, an inquiry or complaint at the local level.~~

~~Further information and copies of the procedures for filing a complaint are available in the school district's central administrative office and the administrative office in each attendance center.~~

Approved 08/08/94 Reviewed 03/13/17 Revised 07/09/12

Commented [NK2]: Volume 29 #1 – November 3, 2020
This policy has been rescinded as it substantially overlapped policy 103 but was less comprehensive. Some of the policy language in 500 was moved to 103, which also has appropriate legal reference citations substantiate the requirements in policy 103. It is important to avoid policies that directly overlap one another, as any inconsistency in the phrasing of overlapping language could create confusion for employees and students in the districts and could make enforcement of policy language very difficult.

Code No. 502.10

502.10 SEARCH AND SEIZURE

School district property is held in public trust by the board. School district authorities may, without a search warrant, search students or protected student areas based on a reasonable and articulable suspicion that a school district policy, rule, regulation or law has been violated. The search is in a manner reasonable in scope to maintain order and discipline in the schools, promote the educational environment, and protect the safety and welfare of students, employees and visitors to the school district facilities. The furnishing of a locker, desk or other facility or space owned by the school and provided as a courtesy to a student, even if the student provides the lock for it, will not create a protected student area and will not give rise to an expectation of privacy with respect the locker, desk, or other facility.

School authorities may seize any illegal, unauthorized or contraband materials discovered in the search. Items of contraband may include, but are not limited to, nonprescription controlled substances, marijuana, cocaine, amphetamines, barbiturates, apparatus used for controlled substances, alcoholic beverages, tobacco/nicotine, weapons, explosives, poisons and stolen property. Such items are not to be possessed by a student while they are on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Possession of such items will be grounds for disciplinary action including suspension or expulsion and may be reported to local law enforcement officials. The board believes that illegal, unauthorized or contraband materials may cause material and substantial disruption to the school environment or presents a threat to the health and safety of students, employees, or visitors on the school district premises or property within the jurisdiction of the school district.

It is the responsibility of the superintendent, in conjunction with the principals, to develop administrative regulations regarding this policy.

NOTE: This policy reflects the law regarding school district authority for searching students, their possessions and their lockers. Substantive changes were made to 502.8R1.

Legal Reference: U.S. Const. amend. IV.
New Jersey v. T.L.O., 469 U.S. 325 (1985).
Cason v. Cook, 810 F.2d 188 (8th Cir. 1987), *cert. den.*, 482 U.S. 930 (1987).
Iowa Code ch. 808A-~~(2009)~~.
281 I.A.C. 12.3(68).

Cross Reference: 502 Student Rights and Responsibilities
503 Student Discipline
905.2 Tobacco/Nicotine-Free Environment

Approved 08/08/94

Reviewed 03/13/17

Revised 03/14/11

Commented [NK3]: Volume 29 #1 – November 3, 2020
The policy language has been expanded to specifically allow for the seizure of nicotine as an unauthorized substance when discovered during the course of a search. Nicotine has been added rather than any paraphernalia used to deliver nicotine (ex. E-cigarettes) so that the policy considers the method of deliver may continue to change over time, but the chemical substance nicotine will continue to be banned.

502.10E1 SEARCH AND SEIZURE CHECKLIST

I. What factors caused you to have a reasonable and articulable suspicion that the search of this student or the student's effects or automobile would turn up evidence that the student has violated or is violating the law, school policy, rules or regulations affecting school order?

A. Eyewitness account.

1. By whom: _____
2. Date/Time: _____
3. Place: _____
4. What was seen: _____

B. Information from a reliable source.

1. From whom: _____
2. Time received: _____
3. How information was received: _____
4. Who received the information: _____
5. Describe information: _____

C. Suspicious behavior? Explain.

~~D. Student's past history? Explain.~~

~~DE.~~ Time of search: _____

~~EF.~~ Location of search: _____

~~FG.~~ Student told purpose of search: _____

~~GH.~~ Consent of student requested: _____

Commented [NK4]: Volume 29 #1 – November 3, 2020
This exhibit has been updated to remove reference to a student's past history when conducting a search. Using a student's past behavior as a basis for conducting a search may violate a student's constitutional rights. To provide greater clarity for school employees, this section has been removed from the exhibit as a consideration.

II. Was the search you conducted reasonable in terms of scope and intrusiveness?

- A. What were you searching for: _____
- B. Where did you search? _____
- C. Sex of the student: _____
- D. Age of the student: _____
- E. Exigency of the situation: _____
- F. What type of search was being conducted: _____
- G. Who conducted the search: _____
Position: _____ Sex: _____
- H. Witness(s):

III. Explanation of Search.

- A. Describe the time and location of the search:

- B. Describe exactly what was searched:

- C. What did the search yield: _____
- D. What was seized: _____
- E. Were any materials turned over to law enforcement officials?

- F. Were parents notified of the search including the reason for it and the scope:

503.1 STUDENT CONDUCT

The board believes inappropriate student conduct causes material and substantial disruption to the school environment, interferes with the rights of others, or presents a threat to the health and safety of students, employees, and visitors on school premises. Appropriate classroom behavior allows teachers to communicate more effectively with students.

Students will conduct themselves in a manner fitting to their age level and maturity and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and developmentally appropriate in light of the circumstances.

Students who fail to abide by this policy, and the administrative regulations supporting it, may be disciplined for conduct which disrupts or interferes with the education program; conduct which disrupts the orderly and efficient operation of the school district or school activity; conduct which disrupts the rights of other students to participate in or obtain their education; conduct that is violent or destructive; or conduct which interrupts the maintenance of a disciplined atmosphere. Disciplinary measures include, but are not limited to, removal from the classroom, detention, suspension, probation, and expulsion.

A student who commits an assault against an employee on school district property or on property within the jurisdiction of the school district; while on school-owned or school-operated chartered vehicles; or while attending or engaged in school district activities will be suspended by the principal. Notice of the suspension is sent to the board president. The board will review the suspension and decide whether to hold a disciplinary hearing to determine whether to impose further sanctions against the student which may include expulsion. In making its decision, the board shall consider the best interests of the school district, which shall include what is best to protect and ensure the safety of the school employees and students from the student committing the assault. Assault for purposes of this section of this policy is defined as, when, without justification, a student does any of the following:

- an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or
- any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or
- intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace.

Removal from the classroom means a student is sent to the building principal's office. It is within the discretion of the person in charge of the classroom to remove the student. [This policy is not intended to address the use of therapeutic classrooms or seclusion rooms for students.](#)

Detention means the student's presence is required during non-school hours for disciplinary purposes. The student can be required to appear prior to the beginning of the school day, after school has been dismissed for the day, or on a non-school day. Whether a student will serve detention, and the length of the detention, is within the discretion of the licensed employee or the building principal, disciplining the student.

Suspension means; either an in-school suspension, an out-of-school suspension, a restriction from activities or

Commented [NK5]: Volume 29 #3 – December 22, 2020
Minor changes were made to this policy to include reference to the new policy 503.6, and to distinguish the subject matter of this policy from 503.6

loss of eligibility. An in-school suspension means the student will attend school but will be temporarily isolated from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days. An out-of-school suspension means the student is removed from the school environment, which includes school classes and activities. An out-of-school suspension will not exceed ten consecutive school days. A restriction from school activities means a student will attend school and classes and practice but will not participate in school activities.

Probation means a student is given a conditional suspension of a penalty for a definite period of time in addition to being reprimanded. The conditional suspension will mean the student must meet the conditions and terms for the suspension of the penalty. Failure of the student to meet these conditions and terms will result in immediate reinstatement of the penalty.

Expulsion means an action by the board to remove a student from the school environment, which includes, but is not limited to, classes and activities, for a period of time set by the board.

Discipline of special education students, including suspensions and expulsions, will comply with the provisions of applicable federal and state laws.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

NOTE: This is a mandatory policy and outlines the school district's basic student conduct. Details of how this policy will be implemented should be included in the student handbook. The paragraph regarding assault of school district employees is Iowa law. For more detailed discussion of this issue, see IASB's Policy Primer, October 10, 2002.

Legal Reference: *Goss v. Lopez*, 419 U.S. 565 (1975).
Brands v. Sheldon Community School District, 671 F. Supp. 627 (N.D. Iowa 1987).
Sims v. Colfax Comm. School Dist., 307 F. Supp. 485 (Iowa 1970).
Bunger v. Iowa High School Athletic Assn., 197 N.W.2d 555 (Iowa 1972).
Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).
Iowa Code §§ 279.8; 282.3, 282.4, 282.5; 708.1.
281 I.A.C. 12.3(6)

Cross Reference: 501 Student Attendance
502 Student Rights and Responsibilities
503.6 Physical Restraint and Seclusion of Students
504 Student Activities
603.3 Special Education
903.5 Distribution of Materials

503.5 CORPORAL PUNISHMENT, MECHANICAL RESTRAINT AND PRONE RESTRAINT

The use of corporal punishment, mechanical restraint and/or prone restraint is prohibited in all schools. Corporal punishment is defined as the intentional physical punishment of a student ~~and is prohibited~~. It includes the use of unreasonable or unnecessary physical force or physical contact made with the intent to harm or cause pain. No employee is prohibited from any of the following which are not considered corporal punishment:

- Using reasonable and necessary force, not designed or intended to cause pain, in order to accomplish any of the following:
 - To quell a disturbance or prevent an act that threatens physical harm to any person.
 - To obtain possession of a weapon or other dangerous object(s) within a ~~pupil~~ student's control.
 - For the purposes of self-defense or defense of others as provided for in Iowa Code section 704.3.
 - For the protection of property as provided for in Iowa Code section 704.4 or 704.5.
 - To remove a disruptive ~~pupil~~ student from class or any area of school premises or from school-sponsored activities off school premises.
 - To protect a student from the self-infliction of harm.
 - To protect the safety of others.
- Using incidental, minor, or reasonable physical contact to maintain order and control.

Mechanical restraint means the use of a device as a means of restricting a student's freedom of movement. Mechanical restraint does not mean a device used by a trained individual for specific approved therapeutic or safety purposes for which the device was designed and, if applicable, prescribed, including restraints, for medical immobilization, adaptive devices or mechanical supports used to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports; and vehicle safety restraints when used as intended during the transport of a student in a moving vehicle.

Prone restraint means any restraint in which the student is held face down on the floor.

Reasonable ~~physical~~ force should be commensurate with the circumstances of the situation. The following factors should be considered in using reasonable physical force for the reasons stated in this policy:

1. The size and physical, mental, and psychological condition of the student;
2. The nature of the student's behavior or misconduct provoking the use of physical force;
3. The instrumentality used in applying the physical force;
4. The extent and nature of resulting injury to the student, if any, including mental and psychological injury;
5. The motivation of the school employee using physical force.

Upon request, the student's parents are given an explanation of the reasons for physical force.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Ingraham v. Wright, 430 U.S. 651 (1977).
Goss v. Lopez, 419 U.S. 565 (1975).
Tinkham v. Kole, 252 Iowa 1303, 110 N.W.2d 258 (1961). Lai v. Erickson, PTPC Admin. Doc. 83-12 (1983).
 Iowa Code §§ 279.8; 280.21 ~~(2005)~~.
 281 I.A.C. 12.3(8); 103.
~~1980 Op. Att'y Gen. 275.~~

Cross Reference: 402.3 Abuse of Students by School District Employees

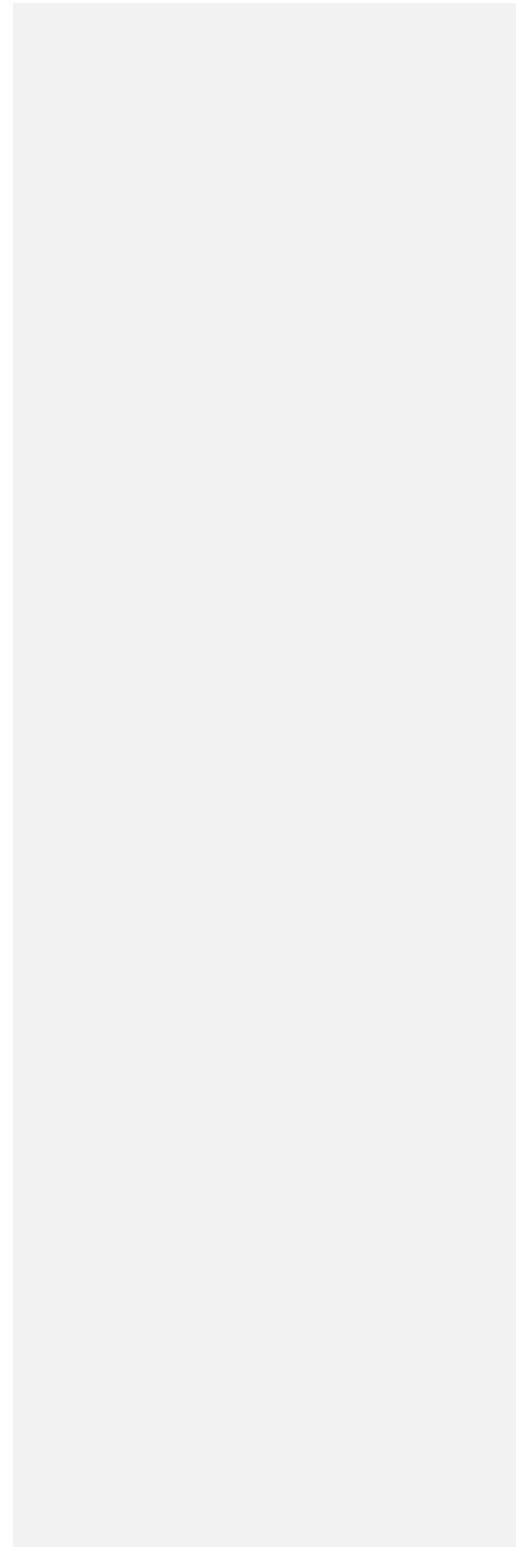
Commented [NK6]: Volume 29 #3 – December 22, 2020
 This policy was revised in accordance with the new changes to the *Iowa Administrative Code* which clearly prohibits the use of mechanical and prone restraints on students. For greater clarity for district employees, mechanical and prone restraints are defined in the policy language.

502 Student Rights and Responsibilities
503 Student Discipline
503.6 Physical Restraint and Seclusion

Approved 08/08/94

Reviewed 03/13/17

Revised 03/14/11



503.6 PHYSICAL RESTRAINT AND SECLUSION OF STUDENTS

It is the goal of the district that all students can learn and grow in a safe and peaceful environment that nurtures the student and models respect for oneself and others. On occasion, trained district employees and others may have to use behavior management interventions, physical restraint and/or seclusion of students. The goal of these interventions is to promote the dignity, care, safety, welfare and security of each child and the school community. With this objective in mind, the district will prioritize the use of the least restrictive behavioral interventions appropriate for the situation.

Physical restraint means a personal restriction that immobilizes or reduces the ability of a student to move the student's arms, legs, body, or head freely. Physical restraint does not mean a technique used by trained school personnel, or used by a student, for the specific and approved therapeutic or safety purposes for which the technique was designed and, if applicable, prescribed. Physical restraint does not include instructional strategies, such as physically guiding a student during an educational task, hand-shaking, hugging, or other non-disciplinary physical contact.

Seclusion means the involuntary confinement of a child in a seclusion room or area from which the child is prevented or prohibited from leaving; however, preventing a child from leaving a classroom or school building are not considered seclusion. Seclusion does not include instances when a school employee is present within the room and providing services to the child, such as crisis intervention or instruction.

Physical restraint or seclusion is reasonable or necessary only:

- To prevent or terminate an imminent threat of bodily injury to the student or others; or
- To prevent serious damage to property of significant monetary value or significant nonmonetary value or importance; or
- When the student's actions seriously disrupt the learning environment or when physical restraint or seclusion is necessary to ensure the safety of the student or others; and
- When less restrictive alternatives to seclusion or physical restraint would not be effective, would not be feasible under the circumstances, or have failed in preventing or terminating the imminent threat or behavior; and
- When the physical restraint or seclusion complies with all applicable laws.

Prior to using physical restraint or seclusion, employees must receive training in accordance with the law. Any individual who is not employed by the district but whose duties could require the individual to use or be present during the use of physical restraint or seclusion on a student will be invited to participate in the same training offered to employees on this topic.

When required by law, the superintendent or the superintendent's designee will ensure a post-occurrence debriefing meeting is held, maintain documentation and fulfill all reporting requirements for each occurrence of physical restraint or seclusion as required by law.

NOTE: This policy is not mandatory. However, there are specific requirements for school districts to fulfill before and after using physical restraint and seclusion with students. Administrators should thoroughly read and understand the requirements listed in Chapter 103 of the Iowa Administrative Code.

Commented [NK7]: Volume 29 #3 – December 22, 2020
This policy clearly denies physical restraint and seclusion. It also outlines the reasoning behind the use of these behavior modifications, and the limited circumstances when they can be used. This topic has many legal requirements and the policy is not complete without the accompanying regulation and exhibits.

Legal Reference: Iowa Code §§ 279.8; 280.21.
281 I.A.C. 103.

Cross Reference: 402.3 Abuse of Students by School District Employees
502 Student Rights and Responsibilities
503 Student Discipline
503.5 Corporal Punishment

Approved Reviewed Revised

Code No. 503.6R1

503.6R1 USE OF PHYSICAL RESTRAINT AND SECLUSION WITH STUDENTS

The District will comply with 281 *Iowa Administrative Code* Ch. 103 for the use of physical restraint and seclusion with students, including, but not limited to:

- Physical restraint and seclusion will be used only by employees who have been trained in accordance with applicable law unless a trained employee is not immediately available due to the unforeseeable nature of the occurrence.
- As soon as practical after the situation is under control, but within one hour after either the occurrence or the end of the school day, whichever occurs first, the school will attempt to contact the student's parent or guardian using the school's emergency contact system.
- The seclusion or physical restraint is used only for as long as necessary based on research and evidence to allow the student to regain control of their behavior to the point that the threat or behavior necessitating the use of the seclusion or physical restraint has ended, or when a medical condition occurs that puts the student at risk of harm. Unless otherwise provided for in the student's written approved IEP, BIP, IHP or safety plan, if the seclusion or physical restraint continues for more than 15 minutes:
 - The student will be provided with any necessary breaks to attend to personal and bodily needs, unless doing so would endanger the child or others.
 - An employee will obtain approval from an administrator or administrator's designee to continue seclusion or physical restraint beyond 15 minutes. After the initial approval, an employee must obtain additional approval every 30 minutes thereafter for the continuation of the seclusion or physical restraint.
 - The student's parent or guardian and the school may agree to more frequent notifications than is required by law.
 - Schools and district employees must document and explain in writing the reasons why it was not possible for the employees to obtain approval, notify parents, or take action within prescribed time limits.
 - Schools and district employees who begin and then end use of nonapproved restraints will document and explain in writing the reasons why they had no other option but to use this type of behavioral intervention.
- The area of seclusion will be a designated seclusion room that complies with the seclusion room requirements in accordance with law, unless the nature of the occurrence makes the use of the designated seclusion room impossible, clearly impractical, or clearly contrary to the safety of the student, others, or both; in that event, the school must document and explain in writing the reasons why a designated seclusion room was not used.
- An employee must continually visually monitor the student for the duration of the seclusion or physical restraint.
- If an employee restrains a student who uses sign language or an augmentive mode of communication as the student's primary mode of communication, the student shall be permitted to have the student's hands free of physical restraint, unless doing so is not feasible in view of the threat posed.
- Seclusion or physical restraint shall not be used: as punishment or discipline; to force compliance or to retaliate; as a substitute for appropriate educational or behavioral support; to prevent property damage except as provided in law; as a routine school safety measure; or as a convenience to staff.
- The Superintendent or the Superintendent's designee will investigate any complaint or allegation that one or more employees violated any provisions of 281 Iowa Administrative Code Ch. 103. If the District determines a violation has occurred, corrective action will be taken up to and including termination of the employees involved. If the allegation or complaint involves a specific student the District will notify the parents or guardian of the involved student about the results of the investigation. If any allegation or complaint is also defined as abuse in 281 Iowa Administrative Code 102.2, the procedures listed in chapter 102 will apply.
- The District must comply with and implement Chapter 103 whether or not a parent consents to the use of physical restraint or seclusion.

Commented [NK8]: Volume 29 #3 – December 22, 2020
This regulation, which accompanies policy 503.6, goes into further details for administrators on the required parameters for using physical restraint and seclusion within the district.

<u>Approval from administrator to continue physical restraint or seclusion past 15 minutes:</u>		<u>Approval obtained from administrator to continue physical restraint or seclusion more than 30 minutes past last approval time:</u>	
<u>Administrator approving:</u>		<u>Administrator approving:</u>	
<u>Time approved:</u>		<u>Time approved:</u>	
<u>Reasons for length of incident:</u>		<u>Reasons for length of incident:</u>	
<u>If Administrator approval was not obtained at 15 minutes or every 30 minutes thereafter, or a student was not provided with breaks for bodily needs in incidents lasting longer than 15 minutes, explain why:</u>			
<u>Parent/Guardian notification: Parents/Guardians will be notified as soon as practicable once the occurrence is under control, but no more than one hour after, or the end of the school day, whichever occurs first. Space below for documenting multiple attempts to notify guardians is listed in case the guardian cannot be reached in the first attempt.</u>			
<u>Employee attempting notification:</u>	<u>Parent/Guardian contacted:</u>	<u>Time and manner of attempted notification:</u>	<u>Was notification successful?</u>
<u>Employee attempting notification:</u>	<u>Parent/Guardian contacted:</u>	<u>Time and manner of attempted notification:</u>	<u>Was notification successful?</u>
<u>Employee attempting notification:</u>	<u>Parent/Guardian contacted:</u>	<u>Time and manner of attempted notification:</u>	<u>Was notification successful?</u>
<u>If Parent/Guardian notification requirements were not complied with, explain why:</u>			
<u>Describe injuries sustained or property damaged by students or employees:</u>			
<u>Describe future approaches to address student behavior including any consequences or disciplinary actions that may be imposed on the student:</u>			

This form has been reviewed and completed by the undersigned employee. A written copy of this form has been sent to the student's parent or guardian within three school days of the occurrence. Unless the parent or guardian agrees to receive the report by email, fax, or hand delivery, the report must be sent by mail and postmarked by the third day following the occurrence. Enclosed with a copy of this form is an invitation for the parents or guardians to participate in the debriefing meeting scheduled in accordance with the law.

Employee

Date of form delivered to Parent/Guardian

Method of Transmittal

Code No. 503.6E2

503.6E2 DEBRIEFING LETTER TO GUARDIAN OF STUDENT INVOLVED IN AN OCCURRENCE
WHERE PHYSICAL RESTRAINT AND/OR SECLUSION WAS USED

[This letter and the enclosed report may be transmitted electronically via email or fax, picked up in person, or mailed. If the district and the guardian do not agree on how to transmit this letter, it must be mailed via postage prepaid, first class mail to the guardian within 3 school days of the occurrence.]

Dear [Guardian],

Recently, your student [*name*] was involved in an occurrence at school that required the physical restraint and/or seclusion of your student as defined by 281 Iowa Administrative Code Ch. 103. A report related to this occurrence is enclosed with this letter.

The law requires debriefing meetings be held for such occurrences in the following circumstances:

- Following the first instance of seclusion or physical restraint during a school year;
- When any personal injury occurs as a part of the use of seclusion or physical restraint;
- When a reasonable educator would determine a debriefing session is necessary;
- When suggested by a student's IEP team;
- When agreed to by the guardian and school officials; and
- After seven instances of seclusion or physical restraint of the student.

This letter is intended to inform you that a debriefing meeting will be held on [date within 5 days of transmission of letter, time, place] because of [reason from bulleted list above]. The following employees will be in attendance at this meeting: [list names and titles of employees]. We are inviting you to attend this debriefing meeting to engage with us on topics related to this occurrence.

If you would like to reschedule the debriefing meeting, please contact me as soon as possible via email [email address] or telephone [telephone number], and at least one school day prior to the date and time listed for this debriefing meeting. Your student is allowed to attend this meeting with your consent, and you are welcome to bring a representative of your choosing if you wish. If you plan to bring a representative to this meeting, please let us know at least one school day prior to the meeting so that we have an opportunity to make arrangements.

We look forward to working with you to foster the continued health, safety and educational growth of your student.

[Administrator name], title _____ Date _____

Enclosure: Report related to student occurrence

Commented [NK10]: Volume 29 #3 – December 22, 2020
This letter is a sample in districts can use to communicate with parents and guardians of students involved in restraint or seclusion occurrences. The letter outlines the legal reporting and meeting requires established in the Iowa Administrative Code.

503.6E3 DEBRIEFING MEETING DOCUMENT

[The following individuals must attend the debriefing meeting: employees who administered physical restraint or seclusion; an administrator or employee not involved in the occurrence; the administrator or employee who approved continuation of the physical restraint or seclusion; other relevant personnel designated by the school; if indicated by student's behavior in occurrence, an expert in behavioral/mental health or other discipline. The following individuals must be invited to attend the debriefing meeting: the parent or guardian of the student, the student with guardian's consent.]

Commented [NK11]: Volume 29 #3 – December 22, 2020
This sample form is a step-by-step guide to ensure administrators complete all of the reporting requirements for holding the post-occurrence debriefing meeting.

<u>Student name:</u>		<u>Date of occurrence:</u>	
<u>Date of debriefing meeting:</u>		<u>Time of debriefing meeting:</u>	
<u>Location of debriefing meeting:</u>			
<u>Names of individuals attending the debriefing meeting (must include the employees involved and at least one employee who was not involved):</u>		<u>Job title of employee and/or relation to student:</u>	
<u>Documentation reviewed during meeting (must include at least the occurrence report; and BIP, IHP, IEP and/or safety plan if applicable):</u>			
<u>Identification of patterns of behavior and proportionate response, if any, in the student and employees involved:</u>			
<u>Possible alternative responses, if any, to the incident/less restrictive means, if any:</u>			

Code No. 507.9

507.9 STUDENT SPECIAL HEALTH SERVICES

The board recognizes that some special education students need special health services during the school day. These students will receive special health services in conjunction with their individualized ~~education program~~ health plan.

The superintendent, in conjunction with licensed health personnel, will establish administrative regulations for the implementation of this policy.

Commented [NK12]: Volume 29 #1 – November 3, 2020
The language in this policy has been updated to accurately reflect and distinguish a student's individualized health plan from an individualize education program, which are different and carry with them different legal requirements. Also, the note in this policy had been removed, as this policy is not mandated by law. However, it would be wise for districts to maintain a policy on this topic to provide clarity for everyone within the district.

Legal Reference: *Board of Education v. Rowley*, 458 U.S. 176 (1982).
Springdale School District #50 v. Grace, 693 F.2d 41 (8th Cir. 1982). *Southeast Warren Comm. School District v. Dept. of Public Instruction*, 285 N.W.2d 173 (Iowa 1979).
20 U.S.C. §§ 1400 *et seq.* ~~(1994)~~.
34 C.F.R. Pt. 300 *et seq.* ~~(2002)~~.
Iowa Code §§ 256.11(7); 256B; 273.2, .5, .9(2)-(3); 280.8 ~~(2009)~~.
281 I.A.C. ~~12.3(7), 41.96~~ 14.2

Cross Reference: 502 Student Rights and Responsibilities
506 Student Records
603.3 Special Education

Approved 8/8/94

Reviewed 3/13/17

Revised 1/10/11

Code No. 603.1

603.1 BASIC INSTRUCTION PROGRAM

The basic instruction program will include the courses required for each grade level by the State Department of Education. The instructional approach will be ~~nonsexist-gender fair~~ and multicultural.

The basic instruction program of students enrolled in kindergarten is designed to develop healthy emotional and social habits, language arts and communication skills, the capacity to complete individual tasks, character education and the ability to protect and increase physical well-being with attention given to experiences relating to the development of life skills and human growth and development.

The basic instruction program of students enrolled in grades one through six will include English-language arts, social studies, mathematics, science, health, human growth and development, physical education, traffic safety, music, ~~and~~ visual art and computer science. Computer science will be offered during at least one grade level.

The basic instruction program of students enrolled in grades seven and eight will include English-language arts, social studies, mathematics, science, health, human growth and development, family and consumer, career, technology education, physical education, music, ~~and~~ visual art and computer science. Computer science will be offered during at least one grade level.

The basic instruction program of students enrolled in grades nine through twelve will include English-language arts (6 units), social studies (5 units), mathematics (6 units), science (5 units), health (1 unit), physical education (1 unit), fine arts (3 units), foreign language (4 units), financial literacy (1/2 unit), and vocational education (12 units) and computer science (1/2 unit).

The board may, in its discretion, offer additional courses in the instruction program for any grade level.

Each instruction program is carefully planned for optimal benefit taking into consideration the financial condition of the school district and other factors deemed relevant by the board or superintendent. Each instruction program's plan should describe the program, its goals, the effective materials, the activities and the method for student evaluation.

It is the responsibility of the superintendent to develop administrative regulations stating the required courses and optional courses for kindergarten, grades one through six, grades seven and eight, and grades nine through twelve.

NOTE: This policy reflects the educational standards. The financial literacy requirement is effective with the 2021 graduation class. The computer science requirement for grades one through eight are effective with the school year beginning July 1, 2023. The computer science requirement for grades nine through twelve is effective with the school year beginning July 1, 2022. Districts must also develop and implement a kindergarten through grade twelve computer science plan by July 1, 2022 which incorporates the educational standards.

Legal Reference: 20 U.S.C. § 1232h-~~(2006)~~.
34 C.F.R. Pt. 98-~~(2006)~~.
Iowa Code §§ 216.9; 256.11; 279.8; 280.3-.14-~~(2009)~~.
281 I.A.C. 12.5; .11.

Cross Reference: 102 Equal Educational Opportunity
103 Long-Range Needs Assessment
505 Student Scholastic Achievement
602 Curriculum Development
603 Instructional Curriculum

Approved 08/08/94

Reviewed 05/08/17

Revised 04/11/11

Commented [NK13]: Volume 29 #1 – November 3, 2020
The addition of computer science into the instruction program is a new requirement from the past legislative session. The Note to the policy specifies when this requirement will take effect.

Code No. 603.3

603.3 SPECIAL EDUCATION

Commented [NK14]: Volume 29 #1 – November 3, 2020
This policy language change is intended to reflect the requirement that special education students must meet the 4-3-3-3 requirements outlined in the graduation policy as well as their IEP requirements in order to graduate.

The board recognizes some students have different educational needs than other students. The board will provide a free appropriate public education program and related services to students identified in need of special education. The special education services will be provided from birth until the appropriate education is completed, age twenty-one or to maximum age allowable in accordance with the law. Students requiring special education will attend general education classes, participate in nonacademic and extracurricular services and activities and receive services in a general education setting to the maximum extent appropriate to the needs of each individual student. The appropriate education for each student is written in the student's Individualized Education Program (IEP).

Special education students are required to meet the requirements ~~stated~~ listed for special education students in board policy ~~505.5 or and~~ in their IEPs for graduation. It is the responsibility of the superintendent and the area education agency director of special education to provide or make provisions for appropriate special education and related services.

Children from birth through age 2 and children age 3 through age 5 are provided comprehensive special education services within the public education system. The school district will work in conjunction with the area education agency to provide services, at the earliest appropriate time, to children with disabilities from birth through age 2. This is done to ensure a smooth transition of children entitled to early childhood special education services.

NOTE: This is a mandatory policy and reflects state and federal law. For more detailed discussion of this issue, see IASB's Policy Primers, Vol. 20 #7 – Dec. 4, 2008 and 13 #3- Jan. 22, 2001.

Legal Reference: *Board of Education v. Rowley*, 458 U.S. 176 (1982).
Springdale School District #50 v. Grace, 693 F.2d 41 (8th Cir. 1982). *Southeast Warren Comm. School District v. Dept. of Public Instruction*, 285 N.W.2d 173 (Iowa 1979).
20 U.S.C. §§1400 ~~et seq.~~ ~~(2004)~~.
34 C.F.R. Pt. 300 ~~et seq.~~ ~~(2004)~~.
Iowa Code §§ 256.11(7); 256B; 273.1, .2, .5, .9(2)-(3); 280.8 ~~(2007)~~.
281 I.A.C. 41.109; 41.404

Cross Reference: 503 Student Discipline
505.5 Graduation Requirements
506 Student Records
507.2 Administration of Medication to Students
507.8 Student Special Health Services
601.1 School Calendar
603 Instructional Curriculum

Approved 08/08/94

Reviewed 05/08/17

Revised 04/11/11

604.6 INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION

~~In accordance with this policy, S~~students in grades nine through twelve may receive academic or ~~career and vocational~~ technical credits that count toward the graduation requirements set out by the board for courses successfully completed in post-secondary educational institutions. ~~The student may receive academic or vocational technical credits through an agreement between a post-secondary educational institution or with the board's approval on a case-by-case basis.~~Students and parents or guardians shall be made aware of the post-secondary instructional opportunities as part of the development of each student's individual career and academic plan as required by law. The Superintendent or designee is responsible for developing the appropriate forms and procedures for implementing this policy and following post-secondary educational opportunities:

~~Students in grades nine through twelve who successfully complete courses in post-secondary educational institutions under an agreement between the school district and the post-secondary educational institution will receive academic and vocational technical credits in accordance with the agreement.~~

~~Students who have completed the eleventh grade but who have not completed the graduation requirements set out by the board may take up to seven semester hours of credit at a post-secondary educational institution during the summer months when school is not in session if the student pays for the courses. Upon successful completion of these summer courses, the students will receive academic or vocational technical credit toward the graduation requirements set out by the board. Successful completion of the course is determined by the post-secondary educational institution. The board will have complete discretion to determine the academic credit to be awarded to the student for the summer courses.~~

~~The following factors are considered in the board's determination of whether a student will receive academic or vocational technical credit toward the graduation requirements set out by the board for a course at a post-secondary educational institution:~~

- ~~the course is taken from a public or accredited private post-secondary educational institution;~~
- ~~a comparable course is not offered in the school district. A comparable course is one in which the subject matter or the purposes and objectives of the course are similar, in the judgment of the board, to a course offered in the school district;~~
- ~~the course is in the discipline areas of mathematics, science, social sciences, humanities, vocational technical education, or a course offered in the community college career options program;~~
- ~~the course is a credit-bearing course that leads to a degree;~~
- ~~the course is not religious or sectarian; and~~
- ~~the course meets any other requirements set out by the board.~~

~~Students in grades eleven and twelve who take courses, other than courses taken under an agreement between the school district and the post-secondary educational institution, are responsible for transportation without reimbursement to and from the location where the course is being offered.~~

~~Ninth and tenth grade talented and gifted students and all students in grades eleven and twelve will be reimbursed for tuition and other costs directly related to the course up to \$250. Students who take courses during the summer months when school is not in session are responsible for the costs of attendance for the courses.~~

~~Students who fail the course and fail to receive credit will reimburse the school district for all costs directly related to the course. Prior to registering for the course, students under age eighteen will have a parent sign a form indicating that the parent is responsible for the costs of the course should the student fail the course and fail to receive credit for the course. Students who fail the course and fail to receive credit for the course for reasons beyond their control, including, but not limited to, the student's incapacity, death in the family or a move to another district, may not be responsible for the costs of the course. The school board may waive reimbursement of costs to the school district for the previously listed reasons. Students dissatisfied with a school board's decision~~

Commented [NK15]: Volume 29 #1 – November 3, 2020
The restriction against students enrolling for more than 28 credit hours at a PSEI was eliminated in House File 2629 during this past legislative session. The restriction language has been removed from this sample policy.

~~may appeal to the AEA for a waiver of reimbursement.~~

~~The superintendent is responsible for annually notifying students and parents of the opportunity to take courses at post-secondary educational institutions in accordance with this policy. The superintendent will also be responsible for developing the appropriate forms and procedures for implementing this policy.~~

Concurrent Enrollment

~~The board may, in its discretion, enter into a contractual agreement with a community college to provide courses for eligible students in grades nine through twelve when comparable courses are not offered by the school district. Notice of the availability of the concurrent enrollment program shall be included in the school district's registration handbook, and the handbook shall identify which courses, if successfully completed, generate post-secondary credit. Students shall not be charged tuition for concurrent enrollment courses and shall not be required to reimburse the school district for tuition if they do not successfully complete a course. Students or their parents or guardians may be required to pay a fee consistent with the school district's established textbook policy and other materials for the concurrent enrollment course to the extent permitted by law. Students or their parents or guardians may also be required to provide their own transportation to and from concurrent enrollment courses to the extent permitted by law. However, transportation shall be the responsibility of the school district for any contracted course that is used to meet school district accreditation requirements.~~

~~Students who successfully complete a concurrent enrollment course, as determined by the postsecondary institution, shall receive postsecondary credit in accordance with the institution's policies and high school credit that will be reflected on their high school transcript. The Superintendent or designee shall grant to a student who successfully completes a concurrent enrollment course a unit of high school graduation credit for every unit of high school level instruction successfully completed.~~

Post-Secondary Enrollment Option

~~Ninth and tenth grade students who have been identified by the school district as gifted and talented, and eligible eleventh and twelfth grade students, may utilize the Post-Secondary Enrollment Option ("PSEO") program. To qualify, a course must be a nonsectarian, credit-bearing course that leads to a degree, and in the areas of: mathematics, science, social sciences, humanities, career and technical education. A course is not eligible for PSEO if a comparable course is offered by the school district. In addition, courses at a community college with which the district has a concurrent enrollment agreement are not eligible for PSEO. Students shall not be charged for tuition, textbooks, materials, or fees related to a PSEO course with the exception of equipment that becomes the property of the student.~~

~~The school district shall reimburse the post-secondary institution for tuition and other expenses for each PSEO course up to \$250. Students who successfully complete a PSEO course, as determined by the postsecondary institution, shall receive postsecondary credit and high school credit. The Superintendent or designee shall grant to a student who successfully completes a PSEO course a unit of high school graduation credit for every unit of high school level instruction successfully completed.~~

~~Transportation to and from the postsecondary institution is the responsibility of the student or parent or legal guardian of the student enrolled in a PSEO course. Eligible students may take up to seven hours of post-secondary credit during the summer months and receive high school credit upon successful completion of a post-secondary course. However, the student or student's parent or legal guardian are responsible for all costs associated with courses taken during the summer.~~

~~Students who fail a PSEO course and fail to receive credit are required to reimburse the school district for all costs directly related to the course up to the \$250.00 reimbursement maximum. Prior to registering, students under the age of eighteen are required to have a parent or guardian sign a form indicating that the parent is responsible for the costs of the course should the student fail the course and fail to receive credit. Reimbursement waivers may be granted by the board if sufficient verification is provided to show that the student was unable to~~

complete the course for reasons outside the student's control, including but not limited to physical incapacity, a death in the student's immediate family, or a move out of the school district.

If a student is unable to demonstrate proficiency or the school district or accredited nonpublic school determines that the course unit completed by the student does not meet the school district's standards, the superintendent shall provide in writing to the student's parent or guardian the reason for the denial of credit.

Legal Reference: Iowa Code §§ 256.~~7, 11, 11A~~; ~~285~~; 261~~CE~~; 279.~~861~~; 280.3, ~~280.14 (2009)~~.
281 I.A.C. 12.~~and~~ 22.

Cross Reference: 505 Student Scholastic Achievement
604.3 Program for Talented and Gifted Students
604.4 ~~Program for At Risk Students~~

Approved 08/08/94

Reviewed 05/08/17

Revised 04/11/11

701.5 FINANCIAL RECORDS

Financial records of the school district are maintained in accordance with generally accepted accounting principles (GAAP) as required or modified by law. School district monies are received and expended from the appropriate fund and/or account. The funds and accounts of the school district will include, but not be limited to:

Governmental fund type:

- General fund
- Special revenue fund
 - Management Levy fund
 - Public Education and Recreation Levy fund (PERL)
 - Student activity fund
- Capital projects fund
 - Physical Plant and Equipment Levy fund (PPEL)
 - Secure an Advanced Vision for Education (SAVE)
- Debt service fund

Proprietary fund type:

- Enterprise fund
 - School nutrition fund
 - Child care fund
- Internal service fund

Fiduciary funds:

- Trust
 - Expendable trust funds
 - Nonexpendable trust funds
 - Pension trust funds
- AgencyCustodial Funds

Account groups:

- General capital assets account group
- General long-term debt account group

Commented [NK16]: Volume 29 #1 – November 3, 2020
This policy language has been updated due to a legislative update in the name of a fund type. After passage this past legislative session of Senate File 2082, agency funds are now referred to as custodial funds, and this policy has been updated to reflect that change.

The general fund is used primarily for the education program. Special revenue funds are used to account for monies restricted to a specific use by law. Capital projects funds are used to account for financial resources to acquire or construct major capital facilities (other than those of proprietary funds and trust funds) and to account for revenues from SAVE. A debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Proprietary funds account for operations of the school district operated similar to private business, or they account for the costs of providing goods and services provided by one department to other departments on a cost reimbursement basis. Fiduciary funds are used to account for monies or assets held by the school district on behalf of, or in trust for, another entity. The account groups are the accounting records for capital assets and long-term debt.

The board may establish other funds in accordance with generally accepted accounting principles and may certify other taxes to be levied for the funds as provided by state law. The status of each fund must be included in the annual report.

Code No. 701.5
Page 2 of 2

It is the responsibility of the superintendent to implement this policy and bring necessary changes in the maintenance of the school district's financial records to the attention of the board.

NOTE: The list of funds above does not include the "Library levy fund," which is only available to one school district. The school district eligible to levy the library levy must add this fund to its policy.

NOTE: For additional information about school district fund structure, please see Chapter 9 of the "Uniform Administrative Procedures for Iowa School District and AEA Officials," located on the "Uniform Administrative Procedures Manual" section of the Iowa Department of Education's website.

Legal Reference: Iowa Code §§ 291; 298; 298A.
281 I.A.C. 98

Cross Reference: 704 Revenue
705 Expenditures

Approved 08/08/94

Reviewed 7/13/20

Revised 7/13/20